



## ESSER III Expenditure Plan

| Local Educational Agency (LEA) Name | Contact Name and Title                 | Email and Phone                              |
|-------------------------------------|----------------------------------------|----------------------------------------------|
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School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information please see the Instructions.

## Other LEA Plans Referenced in this Plan

| Plan Title                                  | Where the Plan May Be Accessed                                                                                                                                                           |
|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Local Control and Accountability Plan 21-22 | This plan can be accessed on the school website homepage,<br><a href="https://www.sageoak.education/board-of-directors/lcap/">https://www.sageoak.education/board-of-directors/lcap/</a> |

## Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

**Total ESSER III funds received by the LEA**

\$1,824,199

| Plan Section                                                                             | Total Planned ESSER III |
|------------------------------------------------------------------------------------------|-------------------------|
| Strategies for Continuous and Safe In-Person Learning                                    | \$114,174               |
| Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds) | \$376,139               |
| Use of Any Remaining Funds                                                               | \$1,333,886             |

**Total ESSER III funds included in this plan**

\$1,824,199

**Community Engagement**

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In developing the plan, the LEA has flexibility to include input received from community members during the development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA’s ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

Throughout the 20-21 school year, Sage Oak offered multiple opportunities for stakeholders to be involved in the development of the ESSER III plan, as well as the Learning Continuity and Attendance Plan (LCP), and Local Control and Accountability Plan (LCAP). Sage Oak utilized data and feedback from the numerous engagement opportunities provided, pursuant to LCAP/LCP and ESSER III. The opportunities provided are as follows:

LCAP/LCP Survey to Stakeholders 12/2020 sent via weekly email to parents, teachers, and students. In this LCAP/LCP survey, we collected data from our parents on student groups (EL, Homeless/Foster, Title I, and Students with Disabilities). This allowed us to disaggregate our data based on the represented group within our school. Additionally, we collected data on ethnicity and were able to disaggregate our data based on the ethnicities represented within our school (African American, Asian, Filipino, Pacific Islander, White, Hispanic/Latino, American Indian/Alaskan Native). This survey allowed us to seek feedback overall, as well as from required groups.

LCAP/LCP School Site Council Public Meetings (students, parents, support staff, administration) and LCAP/LCP English Learner Advisory Council /ELAC Public Meetings (EL parents, teachers, and administrators) with agenda posted on school website and at physical school office site pursuant to Brown Act. The ELAC specifically represents our EL students and gives feedback to the school focusing specifically on this student group and their needs.

8/2020: Presented the LCP proposed plan to the council and reviewed the allowable uses, reviewed each element of the plan and why it was chosen to be included in the plan and sought their feedback on if they felt it would meet the goals intended by ESSER III funding.

1/2021: Discussed the LCFF Overview For Parents; Discussed Title I rollover funds and how they may be best spent to support our at-risk students, and reviewed our LCAP stakeholder survey results and some next steps the school is considering based on the feedback.

4/2021: Discussed and reviewed the LCAP annual update and sought out feedback on our progress towards the LCAP goals, how we might better serve our students, and some possible next steps for the next LCAP cycle.

5/2021: Presented information on AB1316, reviewed the LCAP for final feedback and approval.

ESSER III Survey to Stakeholders (students, parents, teachers, community providers, administration, support staff) 6/2021 sent via individual emails to our parents, teachers, students, support staff, community providers, and administration. The teachers, support staff, and administration that completed this survey, included providers for students with special needs. The members of our special education department completed this survey with the unique needs of special needs students at the forefront of the feedback.

ESSER III School Site Council Public Meeting 6/2021 with agenda posted on school website and at physical school office site pursuant to Brown Act.

The school will continue to engage with stakeholders during the 21-22 school year to gain insight into what prevention and mitigation strategies should continue to be pursued to keep students/staff safe and how the pandemic impacted teaching/learning. This will be done through the School Site Council, ELAC, and stakeholder surveys.

This school is a charter school and does not have a local bargaining unit, as we are not unionized, therefore, this required group is not applicable.

The charter school does not serve any tribes and they are not present in our school community, therefore, this required group is not applicable.

In 8/2021, the school connected with Boys Town to discuss trauma in youth. This consultation validated the ESSER intervention of making additional mental health professionals and resources available for our students.

In 4/2021 and 5/2021 the school connected with Diagnostic Center North/DCN- SEL. This consultation focused on SEL and supported the SEL curriculum chosen by the school through the ESSER plan.

In 9/2021 the school connected with Diagnostic Center North- Autism. This consultation focused on the transition back to in-person learning and services and the academic and social emotional support that would be needed. This consultation aligns with our COVID-19 safety measures, our supplemental curriculum choices, our paraprofessionals, and the mental health supports outlined in the plan.

In 10/2021 the school connected with the NAACP. This consultation focused on creating an inclusive school and additional support for our socio-economically disadvantaged pupils, including offering materials support, social emotional support, and academic support. The action items laid out in the plan align with this focus.

#### A description of how the development of the plan was influenced by community input.

In order to properly develop the ESSER III Expenditure Plan, Sage Oak sought out community input on how best to utilize the funds. The school reviewed the LCAP stakeholder engagement data from the 20-21 school year, as well as implemented an ESSER specific stakeholder survey and engaged the School Site Council during a public meeting.

Through review of the data and feedback, it was evident that Sage Oak stakeholders would like to see the school provide:

Expanded learning opportunities

Increased access to supplemental curriculum for all grade levels, including college and career readiness

Mental health supports and services

Access to technology

Proper staffing

In reviewing the LCAP stakeholder input survey, which took place in the 20-21 school year, our stakeholders input showed that the school needed to focus on mental health supports.

85% of parents were aware of the student mental health resources offered by the school, but only 5% of the parents utilized these resources.

80% of students were aware of the student mental health resources offered by the school, but only 6% of the students utilized these resources.

89% of students felt that if they needed social/emotional support or mental health support, they knew they had someone at school that they could talk to.

97% of the staff were aware of the employee mental health resources offered by the school.

The LCAP stakeholder input survey also showed that the school needed to focus on college and career readiness.

94% of parents felt that the school provided support for high school students to be on the correct path to graduate from high school and to be college and career ready.

94% of parents felt that the school provided opportunities for high school students to participate in Career Technical Education courses or graduation pathways.

In surveying our stakeholder groups of teachers, staff, parents, and community providers regarding how they would like to see ESSER funding utilized, we found the following:

Parents:

74% stated they wanted the funds spent on increased learning opportunities

64% stated they wanted funds spent on supplemental curriculum and materials

55% stated they wanted better access to technology for student groups

Teachers/Staff:

79% stated they wanted activities necessary to maintain operations, continuity of services, and continuing employment of existing staff

73% stated they wanted new staffing to support the school's new programs, growth, and legal mandates

70% stated they wanted funds spent on supplemental curriculum and materials

Community Providers:

80% stated they wanted better access to technology for student groups

80% stated they wanted funds spent on supplemental curriculum and materials

73% stated they wanted the funds spent on increased learning opportunities

In the development of the ESSER III Expenditure Plan, the school took stakeholder feedback into account and included the following:

Expanded learning opportunities with summer learning programs, learner engagement opportunities throughout the school year, and paraprofessionals to assist with specific student groups.

Increased access to supplemental curriculum for all grade levels, including college and career readiness, schoolwide learning online subscriptions targeting learning recovery, and teacher online learning subscriptions.

Mental health supports and services with an increase in school counseling services and staffing, as well as mental health curriculum and materials.

Access to technology with technology for English learners, foster youth, and homeless youth, which enables them to access supplemental curriculum and expanded learning opportunities.

Proper staffing with new positions to implement the new legal mandates and operations pursuant to the school.

During the 21-22 school year, the school has continued to report out and seek feedback to the School Site Council and ELAC on issues relating to the pandemic, recent legislation, and student progress. The school is also engaging with general education teachers and special education teachers on student academic achievement data, best practices for instruction and engagement, and what additional support is needed for our at-risk students.

## Actions and Expenditures to Address Student Needs

The following is the LEA’s plan for using its ESSER III funds to meet students’ academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan.

For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

## Strategies for Continuous and Safe In-Person Learning

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

### Total ESSER III funds being used to implement strategies for continuous and safe in-person learning

| \$114,174                      |                             |                                                                                                                                                                                   |                                       |
|--------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| Plan Alignment (if applicable) | Action Title                | Action Description                                                                                                                                                                | Planned ESSER III Funded Expenditures |
| N/A                            | Safety Materials & Staffing | The school will purchase items to ensure a safe return to in-person student and staff interactions, which includes first aid and COVID-19 safety supplies, thermometers, and face | \$114,174                             |

| Plan Alignment (if applicable) | Action Title | Action Description                                                                                                                                                                        | Planned ESSER III Funded Expenditures |
|--------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|                                |              | masks. The school will also employ a Safety Compliance Technician to track changes in federal, state and county requirements, support the school with PPEs, training, and COVID-19 needs. |                                       |

## Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

### Total ESSER III funds being used to address the academic impact of lost instructional time

\$376,139

| Plan Alignment (if applicable) | Action Title                                        | Action Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Planned ESSER III Funded Expenditures |
|--------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| LCAP, Goal 1, Action Item 2    | Supplemental Curriculum for Lost Instructional Time | <p>The school will provide research-based supplemental curriculum for students and teachers to target lost instructional time. The curriculum will be delivered via online learning platforms and daily and weekly live instruction opportunities. The curriculum will include, but is not limited to McGraw Hill Wonder &amp; Savvas eNvision, Mountain Math, Character Strong, Step Up To Writing, Rosetta Stone). Rosetta Stone Computer Assisted Language Instruction; adapted blended learning, scaffolded instruction, dynamic language immersion; Tier 1</p> <p>Step Up to Writing curriculum; multi-sensory, explicit, and systematic writing instruction and small-group intervention; Tier 1</p> <p>Mountain Math curriculum; spiral review/distributed practice; Tier 1</p> <p>Character Strong; Direct, explicit instruction of social emotional skills and generalization and experiential learning to facilitate application of skills beyond lessons; Tier 1</p> | \$78,242                              |

| Plan Alignment (if applicable) | Action Title                     | Action Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Planned ESSER III Funded Expenditures |
|--------------------------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|                                |                                  | <p>McGraw Hill Wonders; early literacy support, explicit instruction in phonemic awareness skills, morphology/root word study, specific instruction with reading fluency (decoding, prosodic elements), vocabulary development, explicit instruction in comprehension strategies and writing, conceptual understanding through inquiry, adaptive technology, multi-purpose assessment; Tier 1</p> <p>EnVision Math; deep conceptual math understanding via problem-based learning and visual learning aided by visual models, student-centered projects, three-act tasks, and personalized learning; Tier 1 and Tier 2</p> |                                       |
| LCAP, Goal 1, Action Item 2    | Student Technology               | <p>The school will provide student technology to English learners, homeless youth, and foster youth to allow them to access supplemental curriculum and expanded learning opportunities. This includes, but is not limited to 40 Chromebooks with touchscreen, noise-cancelling headphones, and device deployment software.</p> <p>Enables computer-assisted individualized support including 1:1 teacher support and communication, access to core curriculum and digital components, research, enrichment, and intervention resources, Tier 1</p>                                                                        | \$17,805                              |
| N/A                            | Summer Learning Program Staffing | <p>The school will offer a summer learning program that includes staffing a coordinator and subject matter specific teachers to allow student access to credit recovery courses and lost instructional time courses. The school will offer the following credit recovery courses: English 9 and 10, Algebra 1 and Geometry, US History, World History, and Biology.</p>                                                                                                                                                                                                                                                    | \$96,691                              |
| N/A                            | Paraprofessionals                | <p>The school will be hiring three (3) paraprofessionals to assist teachers in specific student group instruction focusing on student achievement and lost instructional time. Due to the school's independent study model, our students did not experience significant lost instructional time. Therefore, the</p>                                                                                                                                                                                                                                                                                                        | \$183,401                             |



| Plan Alignment (if applicable) | Action Title | Action Description                                                                                                                    | Planned ESSER III Funded Expenditures |
|--------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|                                |              | targeted groups will be those students identified as having lost instructional time, as well as students with low achievement levels. |                                       |

## Use of Any Remaining Funds

A description of the how the LEA will use any remaining ESSER III funds, as applicable.

### Total ESSER III funds being used to implement additional actions

\$1,333,886

| Plan Alignment (if applicable) | Action Title                         | Action Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Planned ESSER III Funded Expenditures |
|--------------------------------|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| N/A                            | Supplemental Curriculum & Engagement | <p>The school will provide research-based supplemental curriculum for students and teachers to improve student achievement in grades K-12. The curriculum will focus on core subjects and college and career readiness and will be delivered via online learning platforms and daily and weekly live instruction opportunities. The school will also offer student engagement opportunities, as student engagement has a direct correlation to increased academic achievement. This includes, but is not limited to Teacher Pay Teacher resources, Studies Weekly Well Being, Habitudes, Reality Works CTE, Ready Writing (Curriculum Associates), Bridges Mathematics, in-person and virtual field trips, and guest speakers.</p> <p>Studies Weekly Well Being; instruction in empathy, growth mindset, and resilience; Tier 3</p> <p>Habitudes - social emotional learning (habits and attitudes); group/cooperative learning, visual support, differentiated lessons; Tier 1</p> | \$181,244                             |

| Plan Alignment (if applicable) | Action Title                                      | Action Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Planned ESSER III Funded Expenditures |
|--------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|                                |                                                   | <p>Reality Works CTE; hands-on (Tier 1), interactive, experiential learning (Tier 2);</p> <p>Ready Writing; explicit instruction in research skills and step-by-step writing strategies; Tier 1</p> <p>Bridges Mathematics; direct instruction, structured investigation; use of visual models and manipulatives; Tier 1 in-person and virtual field trips, and guest speakers; enrichment opportunities (positively support academic and social emotional outcomes); Tier 1</p>                                                           |                                       |
| LCAP, Goal 2, Action Item 2    | Mental Health Staffing, Materials, and Curriculum | The school will be increasing its counseling positions to hold student groups, complete risk assessments, and offer tier two individual counseling. The school will also purchase curriculum and materials. This includes, but is not limited to a high school counselor, increase of full-time equivalent for current counselor, Sown to Grow, Second Step, and Autonomie.                                                                                                                                                                | \$124,024                             |
| N/A                            | Professional Development                          | The school will incentivize certain credentials and certifications to improve the Sage Oak program and ensure all credentialed teachers are properly authorized to oversee core content and are adequately equipped to increase student academic achievement. This includes, but is not limited to CTC issued Career Technical Education (CTE) - Education/Child Development, Gifted and Talented Education (GATE) certification, Administrative Services Credential, HR certification, teacher induction, learning analytics certificate. | \$167,183                             |
| N/A                            | Educational Staffing Increase                     | The school will add a Special Project Coordinator position to monitor the increase of plans and requirements due to COVID-19 and recent legislation. The school will also increase teacher pay due to the increase in teacher job duties that include daily and weekly live instruction opportunities, intensive intervention monitoring of at-risk students, and the addition of COVID safety requirements for meeting students, parents, and staff in-person.                                                                            | \$861,435                             |

## Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic. The following is the LEA’s plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID–19 pandemic.

| Action Title(s)                                     | How Progress will be Monitored                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Frequency of Progress Monitoring                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Safety Materials & Staffing                         | Progress will be monitored with a stakeholder survey targeting safety practices and procedures throughout the school year.                                                                                                                                                                                                                                                                                                                                                          | The survey will be sent out at the end of the school year (May).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Supplemental Curriculum for Lost Instructional Time | <p>Progress will be monitored with the use of the school’s local assessment, iReady, for grades K-12, which provides information on a student’s academic achievement levels.</p> <p>Progress will also be monitored through the school’s college and career readiness rates and graduation rates for our high school students.</p> <p>Progress will also be monitored with the use of the ELPAC exam for our English learners and the reclassification rates based on the exam.</p> | <p>Beginning-of-the-year (Sept) and end-of-the-year assessments (April) will be given to all students. Additionally, students who are below grade level will also complete a mid-year assessment (Jan). College and career readiness rates and graduation rates will be monitored annually, at the end of each school year (June). The ELPAC exam is monitored annually in the spring/summer (April-June).</p> <p>The student progress reports for high school are completed in November and April. Student report cards are completed in January and June.</p> <p>The CAASPP results will be reviewed upon the completion of the CAASPP test (approx. June).</p> |
| Student Technology                                  | Progress will be monitored with the use of the school’s local assessment, iReady, for grades K-12, which provides information on a student’s academic achievement levels.                                                                                                                                                                                                                                                                                                           | Beginning-of-the-year (Sept) and end-of-the-year assessments (April) will be given to all students. Additionally, students who are below grade level will also complete a mid-year assessment (Jan).                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

| Action Title(s)                  | How Progress will be Monitored                                                                                                                                                                                                                                                                                                     | Frequency of Progress Monitoring                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                  | <p>Progress will also be monitored with the use of the ELPAC exam for our English learners and the reclassification rates based on the exam.</p>                                                                                                                                                                                   | <p>The student progress reports for high school are completed in November and April.<br/>Student report cards are completed in January and June.</p> <p>The CAASPP results will be reviewed upon the completion of the CAASPP test (approx. June).</p> <p>The ELPAC exam is monitored annually in the spring/summer (April-June).</p>                                                                                                                                                                                                                                                             |
| Summer Learning Program Staffing | <p>Progress will be monitored with the use of the school's local assessment, iReady, for grades K-12, which provides information on a student's academic achievement levels.</p> <p>Progress will also be monitored through the school's college and career readiness rates and graduation rates for our high school students.</p> | <p>Beginning-of-the-year (Sept) and end-of-the-year assessments (April) will be given to all students. Additionally, students who are below grade level will also complete a mid-year assessment (Jan).</p> <p>The student progress reports for high school are completed in November and April.<br/>Student report cards are completed in January and June.</p> <p>The CAASPP results will be reviewed upon the completion of the CAASPP test (approx. June).<br/>College and career readiness rates and graduation rates will be monitored annually, at the end of each school year (June).</p> |
| Paraprofessionals                | <p>Progress will be monitored with the use of the school's local assessment, iReady, for grades K-12, which provides information on a student's academic achievement levels.</p>                                                                                                                                                   | <p>Beginning-of-the-year (Sept) and end-of-the-year assessments (April) will be given to all students. Additionally, students who are below grade level will also complete a mid-year assessment (Jan).</p> <p>The student progress reports for high school are completed in November and April.<br/>Student report cards are completed in January and June.</p> <p>The CAASPP results will be reviewed upon the completion of the CAASPP test (approx. June).</p>                                                                                                                                |

| Action Title(s)                                   | How Progress will be Monitored                                                                                                                                                                                                                                                      | Frequency of Progress Monitoring                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Supplemental Curriculum & Engagement              | <p>Progress will be monitored with the use of the school's local assessment, iReady, for grades K-12, which provides information on a student's academic achievement levels.</p> <p>Progress will also be monitored through our ADA rates to monitor student engagement levels.</p> | <p>Beginning-of-the-year (Sept) and end-of-the-year assessments (April) will be given to all students. Additionally, students who are below grade level will also complete a mid-year assessment (Jan).</p> <p>The student progress reports for high school are completed in November and April.<br/>Student report cards are completed in January and June.</p> <p>The CAASPP results will be reviewed upon the completion of the CAASPP test (approx. June).</p> <p>ADA rates will be monitored at the end of each school learning period.</p> |
| Mental Health Staffing, Materials, and Curriculum | Progress will be monitored through the LCAP stakeholder survey questions pertaining to mental health services offered.                                                                                                                                                              | The survey is sent out once a year in the winter (Jan).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Professional Development                          | Progress will be monitored with the use of the school's local assessment, iReady, for grades K-12, which provides information on a student's academic achievement levels.                                                                                                           | <p>Beginning-of-the-year (Sept) and end-of-the-year assessments (April) will be given to all students. Additionally, students who are below grade level will also complete a mid-year assessment (Jan)..</p> <p>The student progress reports for high school are completed in November and April.<br/>Student report cards are completed in January and June.</p> <p>The CAASPP results will be reviewed upon the completion of the CAASPP test (approx. June).</p>                                                                              |
| Educational Staffing Increase                     | Progress will be monitored with the use of the school's local assessment, iReady, for grades                                                                                                                                                                                        | Beginning-of-the-year (Sept) and end-of-the-year assessments (April) will be given to all students.                                                                                                                                                                                                                                                                                                                                                                                                                                              |

| Action Title(s) | How Progress will be Monitored                                               | Frequency of Progress Monitoring                                                                                                                                                                                                                                                                                                                               |
|-----------------|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 | K-12, which provides information on a student's academic achievement levels. | <p>Additionally, students who are below grade level will also complete a mid-year assessment (Jan).</p> <p>The student progress reports for high school are completed in November and April.<br/>Student report cards are completed in January and June.</p> <p>The CAASPP results will be reviewed upon the completion of the CAASPP test (approx. June).</p> |

# ESSER III Expenditure Plan Instructions

## Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
  - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at <https://www.cde.ca.gov/fg/cr/arpact.asp>.

For technical assistance related to the completion of the ESSER III Expenditure Plan, please contact [EDReliefFunds@cde.ca.gov](mailto:EDReliefFunds@cde.ca.gov).

## Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
  - For purposes of this requirement, "evidence-based interventions" include practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:

- **Tier 1 – Strong Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
  - **Tier 2 – Moderate Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
  - **Tier 3 – Promising Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
  - **Tier 4 – Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
- **For additional information please see the Evidence-Based Interventions Under the ESSA web page at <https://www.cde.ca.gov/re/es/evidence.asp>.**
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
  - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
  - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
  - Any activity authorized by the Adult Education and Family Literacy Act;
  - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
  - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;
  - Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
  - Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
  - Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
  - Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
  - Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
  - Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
  - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
  - Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;



- Addressing learning loss among students, including underserved students, by:
  - Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiated instruction,
  - Implementing evidence-based activities to meet the comprehensive needs of students,
  - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
  - Tracking student attendance and improving student engagement in distance education;

**Note:** A definition of “underserved students” is provided in the Community Engagement section of the instructions.

- School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
- Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
- Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.

### **Other LEA Plans Referenced in this Plan**

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

### **Summary of Expenditures**

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

### **Instructions**

For the ‘Total ESSER III funds received by the LEA,’ provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the ‘Total ESSER III funds included in this plan,’ provide the total amount of ESSER III funds being used to implement actions in the plan.

## **Community Engagement**

### **Purpose and Requirements**

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA’s plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID–19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;
- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

“Meaningful consultation” with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
  - For purposes of this requirement “underserved students” include:
    - Students who are low-income;

- Students who are English learners;
- Students of color;
- Students who are foster youth;
- Homeless students;
- Students with disabilities; and
- Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE’s website: <https://www.cde.ca.gov/re/lc>.

## **Instructions**

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA’s local community.

### **A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.**

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of “meaningful consultation” with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

### **A description of the how the development of the plan was influenced by community input.**

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA’s plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, “aspects” may include:
  - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;

- Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
- Any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
- Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education's Roadmap to Reopening Safely and Meeting All Students' Needs Document, available here: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>.

## **Planned Actions and Expenditures**

### **Purpose and Requirements**

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

### **Instructions**

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

### **Strategies for Continuous and Safe In-Person Learning**

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write "N/A".
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.

- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

### **Addressing the Impact of Lost Instructional Time**

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

### **Use of Any Remaining Funds**

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate “\$0”.

### **Ensuring Interventions are Addressing Student Needs**

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions’ progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

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