

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Agenda

Thursday, June 10, 2021
Closed Session Begins at 1:15 p.m.
Regular Meeting Begins at 2:00 p.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 966 8702 6873

Join URL: <https://zoom.us/j/96687026873>

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time: _____ p.m.

1.1. Roll Call

| | |
|------------------|----------------|
| William Hall | President |
| Michael Humphrey | Vice President |
| Steve Fraire | Clerk |
| Susan Houle | Member |
| Peter Matz | Member |

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 10, 2021.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Executive Director Evaluation

6. RECONVENE REGULAR MEETING

Time: _____

7. PLEDGE OF ALLEGIANCE

Led by: _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights, Presented by Krista Woodgrift, Executive Director

9.2. DMS Monthly Update (DMU) - April 2021, Presented by Karl Yoder

9.3. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on May 13, 2021

10.2. Minutes of the Special Board Meeting that was held on May 18, 2021

10.3. 2021-2022 Board Meeting Calendar

Consent Calendar - Business/Financial Services

10.4. Check Register - May 2021

10.5. Approval of 2020-2021 CEO Evaluation Instrument

10.6. Approval 2020-2021 Board Evaluation Instrument

Consent Calendar - Personnel Services

- 10.7. Approval of Certificated Personnel Report
- 10.8. Approval of Classified Personnel Report
- 10.9. Approval of Medical Benefit Employer Contribution Increase for Part Time Staff
- 10.10. Approval of Job Descriptions

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of 2021-22 Renewal of Property and Casualty Insurance Policies as Presented by Bolton & Company

It is recommended the Board approve the renewal rates for all property and casualty insurance policies for the 2021-22 school year as presented by Bolton & Company including: Liability, Directors and Officers, Workers' Compensation, Cyber Security, and Student Accident for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: Sage Oak Charter Schools - Helendale (#1885) \$174,635.05
Sage Oak Charter Schools - Keppel (#1886) \$16,457.18
Sage Oak Charter Schools - Warner (#2051) \$28,629.78

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.2. (Action) Approval of Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority

It is recommended the Board approve the Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.3. (Action) Approval of One-Time Prior Fund Reallocation

It is recommended the Board approve the One-Time Prior Fund Reallocation for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact:

The total net assets of Sage Oak Charter School will increase by \$2,427,087.56.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. PUBLIC HEARING

12.1. (Hearing) Local Control & Accountability Plan (LCAP) 2021-22

It is recommended the Board enter into a public hearing regarding the LCAP for 2021-22. During the hearing there will be a presentation on the LCAP for 2021-22.

- a. 2021-22 LCAP Plan Summary (Warner)
- b. Annual Update for the 2019-20 LCAP Plan Year (Warner)
- c. 2021-22 LCAP Plan Summary (Keppel)
- d. Annual Update for the 2019-20 LCAP Plan Year (Keppel)
- e. 2021-22 LCAP Plan Summary (Helendale)
- f. Annual Update for the 2019-20 LCAP Plan Year (Helendale)
- g. 2021-22 LCFF Budget Overview for Parents (Warner)
- h. 2021-22 LCFF Budget Overview for Parents (Keppel)
- i. 2021-22 LCFF Budget Overview for Parents (Helendale)

Hearing Open: _____

Hearing Closed: _____

12.2. (Hearing) Proposed Budget 2021-22

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2021-22 school year. During the hearing there will be a presentation on the Proposed Budget for the 2021-22 school year.

- a. 2021-22 July Consolidated Strategic Budget Highlights
- b. 2021-22 July Budget Consolidated - Sage Oak Charter Schools
- c. 2021-22 Staff List - 25% Growth

Hearing Open: _____ Hearing Closed: _____

13. CALENDAR

The next scheduled meeting will be held virtually on July 15, 2021.

14. BOARD COMMENTS

15. CEO COMMENTS

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ p.m.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda,
please contact Sage Oak Charter Schools.

Telephone: 760-494-9646.