

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



Agenda

Thursday, April 21, 2022

Regular Meeting Begins at 3:15 p.m.

Closed Session Begins at 3:20 p.m.

Regular Meeting Reconvene at 3:45 p.m.

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 824 8930 7168

Join URL: <https://us06web.zoom.us/j/82489307168>

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools at 760-494-9646.

1. **CALL TO ORDER AND ROLL CALL**

Time: _____

1.1. **Roll Call**

William Hall	President
Michael Humphrey	Vice President
Steve Fraire	Clerk
Susan Houle	Member
Peter Matz	Member

2. **APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of April 21, 2022.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **BOARD GOVERNANCE**

3.1. (Action) **Approval of Resolution No. 2022-4-21 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

It is recommended the Board approve Resolution No. 2022-4-21 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

5. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

6. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. Sage Oak Charter Schools, Case No. 37-2021-00022441-CU-WT-NC

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case)

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation, Executive Director

7. RECONVENE REGULAR MEETING

Time: _____

8. PLEDGE OF ALLEGIANCE

Led by: _____

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the

agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

10. CORRESPONDENCE/PROPOSALS/REPORTS

- 10.1.** School Highlights and Student Showcase, Presented by Krista Woodgrift, Executive Director
Student: Ismaeel Fazlani, 8th Grade
Presented by Principal Chelsey Anema, Principal and Jennifer Thomas, Teacher
- 10.2.** BoardOnTrack Online Platform, Presented by Krystal Rodenbaugh and Michael Mizzoni,
Sales Directors

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 11.1.** Minutes of the Regular Board Meeting that was held on March 10, 2022

Consent Calendar - Business/Financial Services

- 11.2.** Check Register - March 2022
- 11.3.** Ratification of Instructure-Services Order Form for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)
- 11.4.** Ratification of Office Filing System Quote for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)
- 11.5.** Ratification of The Keynote Curators Performance Engagement Agreement for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)

Consent Calendar - Personnel Services

- 11.6.** Approval of Certificated Personnel Report
- 11.7.** Approval of Classified Personnel Report
- 11.8.** Approval of Job Descriptions

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of CliftonLarsonAllen (CLA) Tax Form 990 Return and California Tax Form 199 Return (Draft) - Year Ended June 30, 2021

It is recommended the Board approve the CLA Form 990 Return and California Form 199 Return (Draft) - Year ended June 30, 2021, For Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.2. (Action) Approval of Sage Intacct Accounting Service Contract (Renewal)

It is recommended the Board approve the Sage Intacct Accounting Service Contract for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051), for the year ended June 30, 2022.

Fiscal Impact:

Sage Oak Charter Schools - Helendale (#1885)	\$37,502.47
Sage Oak Charter Schools - Keppel (#1886)	\$3,546.66
Sage Oak Charter Schools - Warner (#2051)	\$5,011.38

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. PERSONNEL SERVICES

13.1. (Action) Approval of 2022-23 Change in Employer Contribution Towards Employee Benefit Plans

It is recommended the Board discuss and potentially approve a change in employer contribution amount towards employee benefit plans for the 2022-23 school year.

Fiscal Impact: To be determined based on actual rates.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13.2. (Action) Agreement of Completion of Evaluation Date for Executive Director for the 2021-22 School Year

It is recommended the Board approve the change of the completion of the final evaluation date for the Executive Director from April 1, 2022 to June 30, 2022.

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. POLICY DEVELOPMENT

14.1. (Action) Approval of New Board Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

9000 Series - Board By-Laws

9000-SO Role of the Board

9005-SO Governance Standards

9010-SO Public Statements

9011-SO Disclosure of Confidential-Privileged Information

9012-SO Board Member Electronic Communications

9100-SO Organization

9110-SO Terms of Office

9121-SO President

9122-SO Secretary

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. CALENDAR

The next scheduled meeting will be held virtually on May 12, 2022.

16. BOARD COMMENTS

17. CEO COMMENTS

18. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ p.m.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools. Telephone: 760-494-9646.