

**SAGE OAK CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**

**Agenda**

**Thursday, November 18, 2021**

**Closed Session Begins at 9:15 a.m.**

**Regular Meeting Begins at 10:00 a.m.**



1185 Calle Dulce, Chula Vista, CA 91910  
39251 Camino Las Hoyas, Indio, CA 92203  
16222 Quail Rock Road, Ramona, CA 92065  
1160 Cuyamaca Avenue, Chula Vista, CA 91911  
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools  
1473 Ford St., #105, Redlands, CA 92373

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 868 0530 5445**

**Join URL: <https://us06web.zoom.us/j/86805305445>**

**MISSION STATEMENT**

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools at 760-494-9646.

**1. CALL TO ORDER AND ROLL CALL**

Time: \_\_\_\_\_ a.m.

**1.1. Roll Call**

William Hall	President
Michael Humphrey	Vice President
Steve Fraire	Clerk
Susan Houle	Member
Peter Matz	Member

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of November 18, 2021.

Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. BOARD GOVERNANCE**

**3.1. (Action) Approval to Continue Conducting Meetings Remotely per Resolution No. 2021-10-07 Authorizing Continued Use of Remote Teleconferencing Provisions (AB 361)**

It is recommended the Board approve to continue conducting meetings remotely. At the October 7, 2021 meeting, the Board discussed and approved Resolution No. 2012-10-07 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code section 54953.

Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**4. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**5. ADJOURN TO CLOSED SESSION**

Time: \_\_\_\_\_

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**6. CLOSED SESSION**

**Conference with Legal Counsel - Potential Litigation**

There is significant exposure to litigation against the Agency pursuant to Government Code Section (§ 54956.9(d)(2)).

- a. TR v. The CSO, Case No. 37-2021-00022441-CU-WT-NC

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation - Executive Director

**7. RECONVENE REGULAR MEETING**

Time: \_\_\_\_\_

**8. PLEDGE OF ALLEGIANCE**

Led by: \_\_\_\_\_

**9. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**10. CORRESPONDENCE/PROPOSALS/REPORTS**

**10.1.** School Highlights, Presented by Krista Woodgrift, Executive Director

- a. Student Highlight - Benny Ezra

**10.2.** Budget Update, Presented by Tim O’Brien, Director of Business Services

- 10.3 Note of Appreciation - Keppel Union School District, Presented by Kurt Madden
- 10.4. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO

## **11. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

### **Consent Calendar - Board Meeting Minutes**

- 11.1. Minutes of the Special Board Meeting #1 that was held on October 7, 2021
- 11.2. Minutes of the Special Board Meeting #2 that was held on October 7, 2021
- 11.3. Minutes of the Board Study Session that was held on October 12, 2021
- 11.4. Minutes of the Regular Board Meeting that was held on October 14, 2021
- 11.5. Minutes of the Special Board Meeting that was held on October 18, 2021

### **Consent Calendar - Business/Financial Services**

- 11.6. Check Register - October 2021
- 11.7. Approval of Lending Library Surplus List Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)

### **Consent Calendar - Personnel Services**

- 11.8. Approval of Certificated Personnel Report
- 11.9. Approval of Classified Personnel Report
- 11.10. Approval of Job Descriptions
- 11.11. Approval of Sage Oak Charter Schools Employee Handbook Updates

### **Consent Calendar - Policy Development**

- 11.12. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

### **Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

#### **1000 Series - Community Relations**

1020-SO School Sponsored Field Trip and Cultural Excursions Policy

#### **5000 Series - Student Services**

5030-SO Immunizations Policy

5060-SO Acceleration Policy

5075-SO Policy on Transcripts from Non-Accredited Institutions

**6000 Series - Instruction**

- 6040-SO Local Assessment Policy
- 6055-SO Educational Activity Policy
- 6120-SO Virtual Meeting Policy

**Board Policies: Reviewed**

The following policies are being brought to the Board without changes for annual review.

**5000 Series - Student Services**

- 5055-SO Self-Administration of Medication Policy
- 5065-SO Lottery Policy
- 5095-SO Grade Retention Policy
- 5120-SO Transitional Kindergarten/Kindergarten Enrollment Policy

**6000 Series - Instruction**

- 6005-SO Parent and Family Engagement Policy
- 6095-SO Policy on Repeating Courses

Title I School Parent Compact

**Roll Call Vote:**

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12. BUSINESS/FINANCIAL SERVICES**

**12.1. (Action) Approval of Resolution No. 2021-11-18 Charter School Term Extension**

It is recommended the Board approve Resolution No. 2021-11-18 to recognize the legal extension of charter term(s) by two years pursuant to Education Code Section 47607.4, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

**Fiscal Impact:** None.

**Roll Call Vote:**

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12.2. (Action) Ratification of Staples Quote for Office Furniture**

It is recommended the Board ratify the Staples Quote for Office Furniture for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

**Fiscal Impact:** None.

Sage Oak Charter Schools - Helendale (#1885)	\$10,849
Sage Oak Charter Schools - Keppel (#1886)	\$ 1,779
Sage Oak Charter Schools - Warner (#2051)	\$ 1,022

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**13. PUBLIC HEARING**

**13.1. (Hearing) Educator Effectiveness Block Grant**

It is recommended the Board enter into a public hearing regarding the Educator Effectiveness Block Grant. The Grant provides funding for county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

Hearing Open: \_\_\_\_\_ Hearing Closed: \_\_\_\_\_

**14. CALENDAR**

The next scheduled meeting will be held virtually on December 9, 2021.

**15. BOARD COMMENTS**

**16. CEO COMMENTS**

**17. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at \_\_\_\_\_ a.m.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda, contact  
Sage Oak Charter Schools. Telephone: 760-494-9646.