

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda**

**Thursday, June 11, 2020
Regular Meeting Begins at 8:30 a.m.**



1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176

Sage Oak Charter School
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 929 4299 9641

Join URL: <https://zoom.us/j/92942999641>

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates life long learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member

Action

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of June 11, 2020.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

6. RECONVENE REGULAR MEETING

Time: _____

7. PLEDGE OF ALLEGIANCE

Led by: _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions

and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1 School Highlights

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Action

Enclosure

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on May 14, 2020

10.2. 2020-2021 Board Meeting Calendar

Consent Calendar - Business/Financial Services

10.3. Check Register - Community Collaborative Virtual School

10.4. Approval of Surplus of Devices - Sage Oak Charter Schools
(Warner) #2051, (Helendale) #1885 and (Keppel) #1886

10.5. Approval of Vendor Risk Management Process - Sage Oak Charter Schools
(Warner) #2051, (Helendale) #1885 and (Keppel) #1886

Consent Calendar - Education/Student Services

10.6. Approval of Hold Harmless Grading Policy - California Pacific
Charter School-San Diego (Warner) #1758

Consent Calendar - Personnel Services

10.7. Approval of Certificated Personnel Report

10.8. Approval of Classified Personnel Report

10.9. Approval of Procedure for Approving Service Credit Special Education
Teachers and Specialized Academic Instruction Online Teachers - Sage Oak
Charter Schools (Warner) #2051, (Helendale) #1885 and (Keppel) #1886

10.10. Approval of Procedure for Approving Service Credit Teachers, Education
Advisors, and Content Subject Teachers - Sage Oak Charter Schools
(Warner) #2051, (Helendale) #1885 and (Keppel) #1886

10.11. Approval of Mileage Reimbursement Rate

10.12. Approval of Job Descriptions

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of 2020-2021 Renewal of Property and Casualty Insurance Policies by Rancho Mesa Insurance Services

It is recommended the Board approve the renewal rates for all Property and Casualty policies for the 2020-2021 school year by Rancho Mesa Insurance Services including: Liability, Directors and Officers, Workers' Compensation, Cyber Security, and Student Accident.

Fiscal Impact:

Sage Oak Charter School-South (Warner) #2051	\$25,586.08
Sage Oak Charter (Helendale) #1885	\$177,046.56
Sage Oak Charter School (Keppel) #1886	\$25,814.53

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. PERSONNEL SERVICES

12.1. Approval of Joint Employment Agreement for Kurt Madden, Chief Executive Officer, July 1, 2020 through June 30, 2022

It is recommended the Board approve the Joint Employment Agreement for Kurt Madden, Chief Executive Officer as presented for a two-year term beginning July 1, 2020 through June 30, 2022.

Fiscal Impact:

Sage Oak Charter School (Helendale) #1885	\$123,726.10
Sage Oak Charter School-South (Warner) #2051	\$17,880.42
Sage Oak Charter School (Keppel) #1886	\$18,040.06

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13. POLICY DEVELOPMENT

13.1. Approval of Corporation Name Change

It is recommended the Board approve the corporation formation documents to amend the corporation name.

- Resolution
- Restated Articles of Incorporation
- Corporate Bylaws
- Conflict of Interest Code

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Hearing
Enclosure

14. PUBLIC HEARING

14.1. Proposed Budget 2020-2021

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2020-2021 school year. During the hearing there will be a presentation on the Proposed Budget for the 2020-2021 school year.

Hearing Open: _____ Hearing Closed: _____

15. CALENDAR

The next scheduled meeting will be held virtually on June 18, 2020.

16. BOARD COMMENTS

17. CEO COMMENTS

Action

18. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at ____a.m.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact
Community Collaborative Virtual School
Telephone, 760-494-9646