

**Community Collaborative Virtual School  
Regular Meeting of the Board of Directors  
Agenda**

**Thursday, July 11, 2019  
Regular Meeting Begins at 2:45 p.m.**



**Community  
Collaborative**  
VIRTUAL SCHOOL

**San Marcos Office  
4<sup>th</sup> Floor – Conference Room  
100 E. San Marcos Blvd., San Marcos, CA 92069**

**Agenda – Phone-In Meeting  
Call In Number: 563-999-2090 Access Code: 576958**

**MISSION STATEMENT**

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-494-9646.

**1. CALL TO ORDER AND ROLL CALL**

Time \_\_\_\_\_ p.m.

**1.1. Roll Call**

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member

Action

**2. APPROVE/ADOPT AGENDA**

It is recommended that the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of July 11, 2019.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Susan Houle
- Steve Fraire
- David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. PUBLIC COMMENT – CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

**5. CLOSED SESSION**

**Conference with Legal Counsel-Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b).

**6. RECONVENE REGULAR MEETING**

**7. PLEDGE OF ALLEGIANCE**

Led by \_\_\_\_\_

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

**9.1. Program Update**

Action  
Enclosure

**10. CONSENT CALENDAR**

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

- 10.1. Minutes of the Regular Board Meeting that was held on June 27, 2019
- 10.2. Performance Indicator Review Report 2018-2019

**Consent Calendar – Business/Financial Services**

- 10.3. Approval of Check Register: June 1 - 30, 2019
- 10.4. Approval of Enome Goalbook Contract 2019-2020 – Sage Oak
- 10.5. Approval of Chromebooks Donation – Sage Oak

**Consent Calendar – Personnel Services**

- 10.6. Approval of Certificated Personnel Report
- 10.7. Approval of Calendar Days for Director of Human Resources, Director of Special Education, Director of Student Services
- 10.8. Approval of Job Descriptions

**Roll Call Vote:**

William Hall  
 Michael Humphrey  
 Susan Houle  
 Steve Fraire  
 David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11. PERSONNEL SERVICES**

- 11.1. It is recommended the Board approve the Resolutions with California STRS for the purpose of retirement for Certificated staff at Sage Oak Charter School - South (Warner) and Keppel Partnership Academy (Keppel).

**Roll Call Vote:**

William Hall  
 Michael Humphrey  
 Susan Houle  
 Steve Fraire  
 David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**12. POLICY DEVELOPMENT**

**12.1.** It is recommended the Board approve the Memorandum of Understanding (MOU) between Warner Unified School District and Community Collaborative Virtual School operating the California Pacific Charter School.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12.2. Board Policy 3100 Vendor Code of Conduct – Vendor Application**

It is recommended the Board approve the proposed Vendor Code of Conduct Policy. This new policy will replace the current policy.

Roll Call Vote:

William Hall  
Michael Humphrey  
Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**13. CALENDAR**

The next scheduled meeting will be virtual on August 15, 2019.

**14. BOARD COMMENTS**

**15. CEO COMMENTS**

Action

**16. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at \_\_\_\_\_ p.m.

Roll Call Vote:

William Hall  
Michael Humphrey

Susan Houle  
Steve Fraire  
David Franklin

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact  
Community Collaborative Virtual School  
Telephone, 760-494-9646