

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, April 15, 2021
Closed Session Begins at 12:30 p.m.
Regular Meeting Begins at 1:15 p.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 980 8652 7491

Join URL: <https://zoom.us/j/98086527491>

1. CALL TO ORDER AND ROLL CALL

Time 12:34 p.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Steve Fraire	Clerk - <i>Present</i>
Susan Houle	Member - <i>Present</i>
Peter Matz	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of April 15, 2021.

A motion was made by Kurt Madden, CEO to amend the agenda and remove Item 12.1. Approval of 2021-2022 Strategic Staffing Plan.

Moved by PMatz Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 12:36 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Executive Director Evaluation

6. RECONVENE REGULAR MEETING

Time: _____

William Hall, Board President reported out “no action was taken during the closed session.”

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights, Presented by Krista Woodgrift, Executive Director

9.2. Letter from Helendale School District Re: CCV-Sage Oak’s 2020-21 Second Interim Report, Presented by Kurt Madden, CEO

9.3. DMS Monthly Update (DMU) - February 2021, Presented by Karl Yoder

9.4. The Collaborative Charter Services Organization (CSO) Monthly Update, Presented by David Franklin, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on March 4, 2021

10.2. Minutes of the Special Board Meeting that was held on March 10, 2021

10.3. Minutes of the Special Board Meeting that was held on March 30, 2021

Consent Calendar - Business/Financial Services

10.4. Check Register - March 2021

10.5. Approval of Document Tracking Service (DTS) Licensing Agreement

10.6. Approval of Lending Library Surplus List

10.7. Approval of Northwest Evaluation Association (NWEA) MAP Accelerator Contract 2021-2022

Consent Calendar - Personnel Services

- 10.8. Approval of Certificated Personnel Report
- 10.9. Approval of Classified Personnel Report
- 10.10. Approval of 2021-2022 Teacher Pay Scales
- 10.11. Approval of Job Descriptions

Consent Calendar - Policy Development

- 10.12. Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year.

4000 Series - Personnel Services

- 4145-SO Professional Development Reimbursement Policy
- 4145E-SO Professional Development Reimbursement Policy - Exhibit

Moved by MHumphrey Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of the Northwest Evaluation Association (NWEA) MAP Growth Diagnostic Testing Contract 2021-2022

It is recommended the Board approve the Northwest Evaluation Association (NWEA) MAP Growth Diagnostic Testing Contract for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051) for the 2021-2022 school year.

Fiscal Impact: \$8,160.00

Moved by SHoule Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

11.2. (Action) Approval of School Pathways Access Agreement Sage Oak

It is recommended the Board approve School Pathways Access Agreement for the 2021-2022 school year for Sage Oak Charter Schools, Helendale (#1885).

Fiscal Impact: \$80,442.53

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

11.3. (Action) Approval of School Pathways Access Agreement Sage Oak-Keppel

It is recommended the Board approve School Pathways Access Agreement for the 2021-2022 school year for Sage Oak Charter Schools, Keppel (#1886).

Fiscal Impact: \$11,549.29

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

11.4. (Action) Approval of School Pathways Access Agreement Sage Oak-South

It is recommended the Board approve School Pathways Access Agreement for the 2021-2022 school year for Sage Oak Charter Schools, Warner (#2051).

Fiscal Impact: \$15,960.26

Moved by MHumphrey Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

11.5. (Action) Approval of CSO Services Agreement Addendum for 2020-2021 Fiscal Year - Excess Contributions

It is recommended the Board approve the CSO Services Agreement Addendum for 2020-2021 Fiscal Year - Excess Contributions for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: The projected excess contributions for the 2020-2021 fiscal year are \$33,825.00.

Moved by SHoule Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

12. PERSONNEL SERVICES

12.1. (Action) Approval of 2021-2022 Strategic Staffing Plan “REMOVED”

It is recommended the Board approve the 2021-2022 Strategic Staffing Plan for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

A motion was made by Kurt Madden, CEO to amend the agenda and remove Item 12.1. Approval of 2021-2022 Strategic Staffing Plan.

13. POLICY DEVELOPMENT**13.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

3000 Series - Business/Non-Instructional

3125-SO Intraorganizational Loan Policy

Moved by PMatz

Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

14. CALENDAR

The next scheduled meeting will be held virtually on May 13, 2021.

15. BOARD COMMENTS

The Board complimented Krista and her entire team on the presentation and said they like that SOCS is looking out for things coming into the future. The reauthorization from Helendale is important and puts Sage Oak in a good position. The Board also said they liked hearing about the motivational based interview, saying a 95.45% overall satisfaction rate from staff speaks to the quality of the work environment. Sage Oak is a great place for kids. Member Michael complimented fellow board members on arriving at decisions, saying there is a lot of work going into decision making, it is not just a rubber stamp. They all take their job seriously and said they are proud to be a part of this organization.

16. CEO COMMENTS

The CEO said he echoes everything the Board has shared. He gave a shout out to Sage Oak's entire staff and to Lori who can pull all of this together. Keep in mind the behind the scenes work in preparing for this meeting looks easy, but there are long hours of continuous great work. Our meetings are not out of control, they are good in a positive and professional way, especially today the engaging endeavor in closed session. He is looking forward to having everyone get together next month for a study session regarding AB 1316. Thank you!

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:14 p.m.


Moved by SFraire

Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
Peter Matz	X			


Motion carried unanimously, 5-0.

Signed:

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Kurt Madden
Secretary, Governing Board

Signed:

DocuSigned by:

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Steve Fraire
Clerk, Governing Board