

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, December 9, 2021
Regular Meeting Begins at 12:00 p.m.
Closed Session Begins at 12:05 p.m.
Regular Meeting Reconvene at 12:20 p.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 870 2264 5956

Join URL: <https://us06web.zoom.us/j/87022645956>

1. CALL TO ORDER AND ROLL CALL

Time: 12:35 p.m.

1.1. Roll Call

William Hall	President	<i>Present</i>
Michael Humphrey	Vice President	<i>Absent for Roll Call</i>
Steve Fraire	Clerk	<i>Present</i>
Susan Houle	Member	<i>Present</i>
Peter Matz	Member	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of December 9, 2021.

Moved by SFraire	Seconded by PMatz			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

3. **BOARD GOVERNANCE**

3.1. (Action) **Approval of Resolution No. 2021-12-9 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

It is recommended the Board approve Resolution No. 2021-12-9 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Board Members selected Option 2.

Moved by SFraire	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

4. **PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

5. ADJOURN TO CLOSED SESSION

Time: 12:39 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SHoule	Seconded by SFraire			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

6. CLOSED SESSION

Conference with Legal Counsel - Potential Litigation:

There is significant exposure to litigation against the Agency pursuant to Government Code Section (§ 54956.9(d)(2)).

- a. TR v. The CSO, Case No. 37-2021-00022441-CU-WT-NC

7. RECONVENE REGULAR MEETING

Time: 1:25 p.m.

William Hall, President reported out “no action was taken during the closed session.”

8. PLEDGE OF ALLEGIANCE

Led by: William Hall

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

10. CORRESPONDENCE/PROPOSALS/REPORTS

- 10.1.** School Highlights and Student Showcase, Presented by Krista Woodgrift, Executive Director
Student: Brynlnn Bower

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 11.1. Minutes of the Regular Board Meeting that was held on November 18, 2021
- 11.2. Minutes of the Board Study Session that was held on November 18, 2021

Consent Calendar - Business/Financial Services

- 11.3. Check Register - November 2021
- 11.4. Approval of Lending Library Surplus List Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)

Consent Calendar - Personnel Services

- 11.5. Approval of Certificated Personnel Report
- 11.6. Approval of Classified Personnel Report
- 11.7. Approval of Job Descriptions

Consent Calendar - Policy Development

- 11.8. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

4000 Series - Personnel Services

4145E-SO Professional Development Reimbursement Policy Exhibit

Moved by MHumphrey	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of Educator Effectiveness Block Grant

It is recommended the Board approve the Educator Effectiveness Block Grant for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051). The Grant provides funding for county offices of education, school districts, charter schools,

and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

Fiscal Impact: None.

Moved by PMatz	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

12.2. (Action) Approval of 2021-22 First Interim Financial Report

It is recommended the Board approve the First Interim Financial Reports for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051) for the 2021-22 school year.

Moved by SHoule	Seconded by MHumphrey			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

13. POLICY DEVELOPMENT

13.1. (Action) Approval of Second Amended Corporation Bylaws

It is recommended the Board approve the second amended Corporation Bylaws to change the principal office of the corporation from 100 E. San Marcos Boulevard, Suite 350, San Marcos, State of California to 1473 Ford Street, Suite 105, Redlands, State of California for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None.

Moved by PMatz	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			

Michael Humphrey	X
Steve Fraire	X
Susan Houle	X
Peter Matz	X

Motion carried unanimously, 5-0.

14. CALENDAR

The next scheduled meeting will be held virtually on January 13, 2022.

15. BOARD COMMENTS

The Board said they enjoyed the 1st grade horseback rider student presentation saying kids are what we are all about. The dedication of the staff is outstanding and doesn't come without hard work. They thanked everyone behind the scenes, and for the presentations saying they make it look so easy, but know there is a lot of time, effort, and thinking that goes into their work. SOCS is a great operation and the Board is looking forward to working with everyone in 2022. Happy holidays.

16. CEO COMMENTS

The CEO, Krista Woodgrift thanked everyone by saying she feels supportive and wanted to share her gratitude towards each of the Board Members. She said she has the best team, board, coach and said she is happy to have brought the Fiscal Services Department in house. She acknowledged Tim O'Brien saying he is her right hand, he is innovative, and is building his team with the knowledge he brings from the private sector. Happy holidays.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:01 p.m.

Moved by MHumphrey	Seconded by PMatz
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>
William Hall	X
Michael Humphrey	X
Steve Fraire	X
Susan Houle	X
Peter Matz	X

Motion carried unanimously, 5-0.


Signed:

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William Hall
President, Governing Board

Signed:

DocuSigned by:

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Steve Fraire
Clerk, Governing Board