

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, December 5, 2019
Regular Meeting Begins at 2:05 p.m.**



**DoubleTree by Hilton San Diego
Hotel Circle - Cabrillo Room
1515 Hotel Circle South, San Diego, CA 92108
Phone (619) 881-6900**

**Agenda – Phone-In Meeting
Call In Number: 563-999-2090 Access Code: 576958**

1. CALL TO ORDER AND ROLL CALL

Time 2:30 p.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member - <i>Absent</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of December 5, 2019.

Moved by MHumphrey Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

5. CLOSED SESSION

Time: 2:31 p.m.

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. RECONVENE REGULAR MEETING

Time: 2:33 p.m.

No action was taken during closed session.

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Program Update
- 9.2. Structure of The Collaborative Update

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on November 13, 2019

Consent Calendar - Business/Financial Services

- 10.2. Approval of CalPac Surplus Items
- 10.3. Approval of Excel Academy Charter School Surplus Items
- 10.4. Approval of Pali Overnight Field Trip for Student Council - Sage Oak
- 10.5. Approval of Pali Overnight Field Trip for 4th - 12th Students - Sage Oak
- 10.6. Approval of Sea World Overnight Field Trip for K-8 Students - Sage Oak
- 10.7. Approval of Sacramento One Day Field Trip for 8th - 12th Students - Sage Oak

Consent Calendar - Personnel Services

- 10.8. Approval of Certificated Personnel Report
- 10.9. Approval of Employee Handbook Revisions Effective January 1, 2020
- 10.10. Approval of Job Descriptions

Moved by S Houle Seconded by S Fraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of New Office Furniture for CalPac

It is recommended the Board approve the new office furnishing for CalPac's new office location on Birch Street.

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11.2. Approval of Odysseyware Curriculum Contract - CalPac

It is recommended the Board approve the Odysseyware Curriculum contract.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11.3. Approval of Edgeniuty Curriculum Contract - CalPac

It is recommended the Board approve the 3-year Edgeniuty Curriculum contract.

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11.4. Approval of First Interim Financial Report

It is recommended the Board approve the First Interim Financial Report for Community Collaborative Virtual-Sage Oak Charter School #1885 (Helendale), Sage Oak Charter School-South #2051 (Warner), Community Collaborative Virtual-Keppel Partnership Academy #1886 (Keppel), and California Pacific Charter Schools #1758 (Warner), for the 2019-2020 school year.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

12. POLICY DEVELOPMENT

12.1. Conflict of Interest Code

Consideration and approval of Conflict of Interest Code.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

12.2. Corporate Bylaws

Consideration and approval of revised Corporate Bylaws.

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			

Susan Houle	X	
Steve Fraire	X	
David Franklin		X

Motion carried unanimously, 4-0.

12.3. Approval of Informed Written Consent

It is recommended the Board approve the Informed Written Consent Re Potential Conflict of Interest.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

13. ORGANIZATIONAL STRUCTURE OF THE BOARD

- 13.1. Acceptance of Resignations**
- 13.2. Approval of New Board Members**
- 13.3. Election of Officers**

Motion by William Hall, President to request this Item be tabled. Board members feel rushed. They would like time to obtain more information.

Item 13.1 Acceptance of Resignations

Item 13.2 Approval of New Board Members, and

Item 13.3 Election of Officers

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

14. CALENDAR

The next scheduled meeting will be held virtually on January 16, 2020.

15. BOARD COMMENTS

The Board Members thanked Krista for the program update and all of her hard work. They said she is doing a stellar job, and is she is another Kurt! Kuddo’s for the dashboard results, and the financial report is great, it’s very easy to read. We really appreciate it. Enjoy your holidays and don’t stress. Thank you everyone.

16. CEO COMMENTS

The CEO echo’s what everyone has said. He thanked Leann Snee for being at the meeting as well and wished everyone a Happy Holiday season.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:51 p.m.

Moved by SHoule

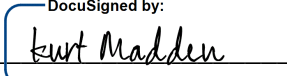
Seconded by MHumphrey

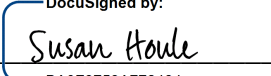
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

Signed:

Signed:

DocuSigned by:

 Kurt Madden
 643FE616E19C7445...
 Secretary, Governing Board

DocuSigned by:

 Susan Houle
 BA0F8753A772484...
 Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

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