

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, November 18, 2021

Closed Session Begins at 9:15 a.m.

Regular Meeting Begins at 10:00 a.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 868 0530 5445

Join URL: <https://us06web.zoom.us/j/86805305445>

1. CALL TO ORDER AND ROLL CALL

Time: 9:17 a.m.

1.1. Roll Call

William Hall	President	<i>Present</i>
Michael Humphrey	Vice President	<i>Present</i>
Steve Fraire	Clerk	<i>Present</i>
Susan Houle	Member	<i>Present</i>
Peter Matz	Member	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of November 18, 2021.

Moved by MHumphrey

Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

3. BOARD GOVERNANCE

3.1. (Action) Approval to Continue Conducting Meetings Remotely per Resolution No. 2021-10-07 Authorizing Continued Use of Remote Teleconferencing Provisions (AB 361)

It is recommended the Board approve to continue conducting meetings remotely. At the October 7, 2021 meeting, the Board discussed and approved Resolution No. 2012-10-07 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code section 54953.

Moved by SHoule	Seconded by SFraire			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

5. ADJOURN TO CLOSED SESSION

Time: 9:18 a.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by PMatz	Seconded by MHumphrey			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

6. CLOSED SESSION

Conference with Legal Counsel - Potential Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section (§ 54956.9(d)(2)).

- a. TR v. The CSO, Case No. 37-2021-00022441-CU-WT-NC

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation - Executive Director

7. RECONVENE REGULAR MEETING

Time: 10:02 a.m.

William Hall, President reported out “no action was taken during the closed session.”

8. PLEDGE OF ALLEGIANCE

Led by: William Hall

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

10. CORRESPONDENCE/PROPOSALS/REPORTS

10.1. School Highlights, Presented by Krista Woodgrift, Executive Director

- a. Student Highlight - Benny Ezra

10.2. Budget Update, Presented by Tim O’Brien, Director of Business Services

10.3. Note of Appreciation - Keppel Union School District, Presented by Kurt Madden

10.4. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

11.1. Minutes of the Special Board Meeting #1 that was held on October 7, 2021

11.2. Minutes of the Special Board Meeting #2 that was held on October 7, 2021

- 11.3. Minutes of the Board Study Session that was held on October 12, 2021
- 11.4. Minutes of the Regular Board Meeting that was held on October 14, 2021
- 11.5. Minutes of the Special Board Meeting that was held on October 18, 2021

Consent Calendar - Business/Financial Services

- 11.6. Check Register - October 2021
- 11.7. Approval of Lending Library Surplus List Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)

Consent Calendar - Personnel Services

- 11.8. Approval of Certificated Personnel Report
- 11.9. Approval of Classified Personnel Report
- 11.10. Approval of Job Descriptions
- 11.11. Approval of Sage Oak Charter Schools Employee Handbook Updates

Consent Calendar - Policy Development

- 11.12. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

1000 Series - Community Relations

1020-SO School Sponsored Field Trip and Cultural Excursions Policy

5000 Series - Student Services

5030-SO Immunizations Policy

5060-SO Acceleration Policy

5075-SO Policy on Transcripts from Non-Accredited Institutions

6000 Series - Instruction

6040-SO Local Assessment Policy

6055-SO Educational Activity Policy

6120-SO Virtual Meeting Policy

Board Policies: Reviewed

The following policies are being brought to the Board without changes for annual review.

5000 Series - Student Services

5055-SO Self-Administration of Medication Policy

5065-SO Lottery Policy

5095-SO Grade Retention Policy

5120-SO Transitional Kindergarten/Kindergarten Enrollment Policy

6000 Series - Instruction

6005-SO Parent and Family Engagement Policy

6095-SO Policy on Repeating Courses

Title I School Parent Compact

Moved by MHumphrey	Seconded by PMatz			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

12. BUSINESS/FINANCIAL SERVICES**12.1. (Action) Approval of Resolution No. 2021-11-18 Charter School Term Extension**

It is recommended the Board approve Resolution No. 2021-11-18 to recognize the legal extension of charter term(s) by two years pursuant to Education Code Section 47607.4, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None.

Moved by SHoule	Seconded by SFraire			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

12.2. (Action) Ratification of Staples Quote for Office Furniture

It is recommended the Board ratify the Staples Quote for Office Furniture for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None.

Sage Oak Charter Schools - Helendale (#1885)	\$10,849
Sage Oak Charter Schools - Keppel (#1886)	\$ 1,779
Sage Oak Charter Schools - Warner (#2051)	\$ 1,022

Moved by SFraire	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 5-0.

13. PUBLIC HEARING

13.1. (Hearing) Educator Effectiveness Block Grant

It is recommended the Board enter into a public hearing regarding the Educator Effectiveness Block Grant. The Grant provides funding for county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

Hearing Open: 10:57 a.m. Hearing Closed: 11:03 a.m.

A motion was made to open hearing by MHumphrey and seconded by SHoule.

Presented by Tiffiny Webster, SOCS.

There was one question. "Are we going to use existing staff for the interns or go outside?" SOCS stated they will be partnering with a teacher induction program.

14. CALENDAR

The next scheduled meeting will be held virtually on December 9, 2021.

15. BOARD COMMENTS

The Board thanked SOCS for their hard work, and said they loved the report outs and the student presentation. They were happy to hear about the 675 new students, saying this proves that SOCS is attracting students based on their great program. The Board also thanked David for the CSO follow up saying this is solid information and the level of professionalism SOCS presents is impressive and doesn't get old. Great job and Happy Thanksgiving!

16. CEO COMMENTS

Krista said she feels grateful and has a lot of gratitude for everyone at the SOCS, and the collaboration she has been having with David at the CSO, saying things are really coming along. She gave a shout out to Lisa Thompson for all the policies that were presented today, saying there is a ton of work that goes on behind the scenes and she does a great job of keeping them up to date. Thank you and Happy Thanksgiving!

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 11:07 a.m.

Moved by PMatz

Seconded by SHoule

Roll Call Vote:

Ayes Nays Abstained Absent

William Hall

X

Michael Humphrey

X

Steve Fraire

X

Susan Houle

X

Peter Matz

X

Motion carried unanimously, 5-0.


Signed:

Signed:

DocuSigned by:

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William Hall
President, Governing Board

DocuSigned by:

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Steve Fraire
Clerk, Governing Board