

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, November 12, 2020
Regular Meeting Begins at 12:00 p.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911

Sage Oak Charter Schools
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 928 6458 8289

Join URL: <https://zoom.us/j/92864588289>

1. CALL TO ORDER AND ROLL CALL

Time 12:15 p.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Steve Fraire	Clerk - <i>Present</i>
Susan Houle	Member - <i>Absent for Roll Call</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of November 12, 2020.

Moved by MHumphrey

Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			

Michael Humphrey	X
Susan Houle	X
Steve Fraire	X

Motion carried unanimously, 4-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 12:16 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

6. RECONVENE REGULAR MEETING

Time: 12:42 p.m.

William Hall, President reported out “no action was taken during the closed session.”

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights
Presented by: Krista Woodgrift, Executive Director
- 9.2. DMS Monthly Update (DMU) - September 2020
Presented by: Debbie Howard, DMS Finance Lead

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on October 8, 2020

Consent Calendar - Business/Financial Services

- 10.2. Check Register - October 2020

Consent Calendar - Education/Student Services

- 10.3. Approval of revised School-Parent Compact School Policy - Sage Oak Charter Schools #2051, #1885 and #1886

Consent Calendar - Personnel Services

- 10.4. Approval of Certificated Personnel Report
- 10.5. Approval of Classified Personnel Report
- 10.6. Approval of Job Descriptions

Consent Calendar - Policy Development

- 10.7. Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year:

Board Policies: Reviewed without Changes

5055, 5065, 5120, 6045, 6120

Board Policies: Revised

1020, 5050, 5060, 5095, 5075, 6005, 6040, 6050, 6055, 6095, 6115, 6115 Exhibits E.1-E.5, 6125

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			

Steve Fraire X

Motion carried unanimously, 4-0.

11. EDUCATION/STUDENT SERVICES

11.1. (Action) Approval of School Plan for Student Achievement (SPSA)

It is recommended the Board approve the School Plan for Student Achievement (SPSA) for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Presented by: Jamee Block, Director of Education Services

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

12. ORGANIZATIONAL STRUCTURE OF THE BOARD

12.1. (Action) Selection and Appointment of a New Board Member

It is recommended the Board conduct a selection process for the appointment of a new Board Member due to a current vacancy.

Kurt Madden, CEO presented the process and provided the names of the potential candidates. The Board of Directors presented and asked five (5) interview questions to each candidate.

- 1. Peter Matz*
- 2. Pamela Wilson*

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

The Board discussed the following and voted for the 5th Board Member.

1. *Mike said either one of the candidates. They offer great skill. He leans towards Mr. Peter Matz.*
2. *Susan likes that Pam is focused on Student Centered, Pete has a depth for Special Education.*
3. *Steve liked that both candidates have opened up a school and focused on student center.*
4. *Bill would like to lean towards Pete, Special Education is a big topic for SOCS right now.*

*The Board agreed to select and approve **Peter Matz** for the Sage Oak Board Member open position.*

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

13. CALENDAR

The next scheduled meeting will be held virtually on December 3, 2020.

14. BOARD COMMENTS

The Board said Sage Oak is a wonderful operation and is like a little school district. They thanked Krista and her team for the presentations and thanked Pam Wilson for joining the meeting. The Board said they hope she stays close, as there will be a place for you at some point. The thoughtfulness of all the responses to the questions were very touching and tip of the hat to both candidates, they then welcomed Pete Matz aboard as a Board Member for SOCS. Thank you everyone.

15. CEO COMMENTS

The CEO said thank you to everyone and he gave a big shout out to SOCS Team for their exceptional presentations, they are going in the right direction. A shout out to our two candidates, you both are very qualified, and Pam I am going to keep you close. Welcome aboard Pete, you have stepped up to the biggest school within The Collaborative. He said, “we got a lot of good work in front of us and we will have you going through the onboarding process, it will be like boot camp, but we will have you up to speed soon.” It is good to see that we have a 5th Board Member. Thank you everyone!


16. ADJOURNMENT


The Regular meeting of the Board of Directors adjourned at 1:53 p.m.

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

Signed:
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Kurt Madden
Secretary, Governing Board

Signed:
DocuSigned by:

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Steve Fraire
Clerk, Governing Board