

**Community Collaborative Virtual School  
Regular Meeting of the Board of Directors  
Minutes**

**Thursday, April 16, 2020  
Regular Meeting Begins at 12:30 p.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069  
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730  
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615  
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966  
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176  
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Sage Oak Charter School  
1473 Ford St., #105, Redlands, CA

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 169 536 212**

**Join URL:** <https://zoom.us/j/169536212>

**1. CALL TO ORDER AND ROLL CALL**

Time 2:02 p.m.

**1.1. Roll Call**

William Hall	President - Present
Michael Humphrey	Vice President - Present
Susan Houle	Clerk - Present
Steve Fraire	Member - Present
David Franklin	Member - Present

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of April 16, 2020.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

Time: 2:03p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by DFranklin    Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**5. CLOSED SESSION**

**Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

**6. RECONVENE REGULAR MEETING**

Time: 2:10 p.m.

*No action was taken during closed session.*

**7. PLEDGE OF ALLEGIANCE**

Led by: William Hall

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

- 9.1. Every Student Succeeds Act, CSI, Title I Presentation - Moana Miller
- 9.2. CA Dashboard 2019 Presentation - Gretchen Chamberlain
- 9.3. California Pacific Charter School-San Diego Achievement Presentation – Christine Feher
- 9.4. Sage Oak Achievement Presentation - Krista Woodgrift

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

- 10.1. Minutes of the Regular Board Meeting that was held on March 5, 2020
- 10.2. Minutes of the Emergency Board Meeting that was held on March 17, 2020

**Consent Calendar - Business/Financial Services**

- 10.3. Check Voucher - Community Collaborative Virtual School
- 10.4. Approval of Contract - CliftonLarsonAllen LLP, Annual Auditor Selection
- 10.5. Approval of C CVS Annual Audit Report - Year Ended June 30, 2019 - California Pacific Charter School #1758
- 10.6. Approval of C CVS Annual Audit Report - Year Ended June 30, 2019 - Keppel Partnership Academy #1886
- 10.7. Approval of C CVS Annual Audit Report - Year Ended June 30, 2019 - Sage Oak Charter School #1885
- 10.8. Approval of Therapy Platform Licensing Agreement - Sage Oak Charter Schools #2051, #1885 and #1886
- 10.9. Approval of Purchase of Laptops - California Pacific Charter School-San Diego #1758
- 10.10. Approval of Parsec Education Service Agreement - California Pacific Charter School-San Diego #1758

**Consent Calendar - Education/Student Services**

- 10.11. Approval of 2020-2021 Master Agreement for Independent Study - Sage Oak Charter Schools #2051, #1885 and #1886
- 10.12. Approval of School-Parent Compact School Policy - Sage Oak Charter Schools #2051, #1885 and #1886
- 10.13. Approval of Parent and Family Engagement School Policy - Sage Oak Charter Schools #2051, #1885 and #1886

**Consent Calendar - Personnel Services**

- 10.14. Approval of Certificated Personnel Report
- 10.15. Approval of Classified Personnel Report
- 10.16. Approval of Approving Service Credit School Policy - Sage Oak Charter Schools #2051, #1885 and #1886
- 10.17. Approval of 2020-2021 Strategic Staffing Plan: Sage Oak Charter Schools #2051, #1885 and #1886

Moved by MHumphrey      Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**11. BUSINESS/FINANCIAL SERVICES**

**11.1. Approval of the Staples Order Quote for Title I Chromebooks - Sage Oak Charter School #1885**

It is recommended the Board approve the Staples order quote for Sage Oak Charter School.

Moved by DFranklin      Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

David Franklin X

*Motion carried unanimously, 5-0.*

**12. POLICY DEVELOPMENT**

**12.1. Approval of Board Policies - Personnel Series**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**Personnel Services**

1025-CCVS Uniform Complaint Procedures Policy (revised)  
4120-CCVS Families First Coronavirus Response Act Policy

Moved by SHoule

Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**12.2. Approval of a New Numbering System for Board Policies**

It is recommended the Board approve the proposed New Numbering System for Board Policies.

Moved by MHumphrey

Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**13. CALENDAR**

The next scheduled meeting will be held virtually on May 14, 2020.

**14. BOARD COMMENTS**

The Board Members said a ton of work has been accomplished, and this is a difficult time. Thank you to all the directors and staff, you don't skip a beat, and you wouldn't even think there was a virus going on with all the work that has been done. Thanks for all the work, good job all around!

**15. CEO COMMENTS**

The CEO said this is one of our largest agendas here, and the presentations were off the charts! Anything that comes at this group, they continue to do well. Thank you to the Board Members.

**16. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 2:54 p.m.

Moved by DFranklin                      Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

***Motion carried unanimously, 5-0.***

Signed:

Signed:

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Kurt Madden  
Secretary, Governing Board

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Susan Houle  
Clerk, Governing Board

*In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public*

*meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.*