

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, July 9, 2020
Regular Meeting Begins at 1:30 p.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911

Sage Oak Charter School
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 970 8357 1413

Join URL: <https://zoom.us/j/97083571413>

1. CALL TO ORDER AND ROLL CALL

Time 1:31 p.m.

1.1. Roll Call

William Hall	President - Present
Michael Humphrey	Vice President - Present
Susan Houle	Clerk - Present
Steve Fraire	Member - Present

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of July 9, 2020.

Motion by William Hall, President to amend the agenda and remove:

*Item 12.1 Approval of Lease Agreement for Kurt Madden, Chief Executive Officer,
and Lori Hath, Executive Assistant*

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 1:33 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation:

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

- a. 1 Matter

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. CEO SMART Goals and Self-Evaluation 2019-2020

6. RECONVENE REGULAR MEETING

Time: 1:49 p.m.

William Hall, President reported out “no action was taken during closed session.”

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda

item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Distance Learning Special Education Presentation - Kameron Salo, Director, Special Education
- 9.2. Implications of AB77 and SB98 on School Budget
- 9.3. DMS Business Services Annual Evaluation Tool

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on June 11, 2020
- 10.2. Minutes of the Regular Board Meeting that was held on June 18, 2020

Consent Calendar - Business/Financial Services

- 10.3. Check Register - June 2020

Consent Calendar - Education/Student Services

- 10.4. Approval of 2020-2021 English Learner Master Plan - Sage Oak Charter Schools (Helendale) #1885, (Keppel) #1886, and (Warner) #2051
- 10.5. Approval of 2020-2021 Parent and Student Handbook - Sage Oak Charter Schools (Helendale) #1885, (Keppel) #1886, and (Warner) #2051
- 10.6. Approval of PresenceLearning Teletherapy Professional Development and Platform License Agreement - Sage Oak Charter Schools (Helendale) #1885, (Keppel) #1886, and (Warner) #2051

Consent Calendar - Personnel Services

- 10.7. Approval of Certificated Personnel Report
- 10.8. Approval of Classified Personnel Report

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			

Susan Houle X
Steve Fraire X
Motion carried unanimously, 4-0.

11. BUSINESS/FINANCIAL SERVICES

11.1a.(Action) Approval of Resolution Accepting Membership in The Collaborative Charter Services Organization (CSO)

It is recommended the Board approve the resolution accepting membership in The Collaborative Charter Services Organization (CSO), July 1, 2020 through June 30, 2021.

11.1b. The Collaborative CSO Administrative Support Services Agreement with Member Charter Schools.

11.1c. Attachment A: List of Services

11.1d. Attachment B: Service Fee Structure

Fiscal Impact: Sage Oak Charter School - South (Warner #2051) \$31,500; Sage Oak Charter (Helendale #1885) \$217,968.75, and Sage Oak Charter Keppel (Keppel #1886) \$30,937.50

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

12. PERSONNEL SERVICES

12.1. (Action) Approval of Lease Agreement for Kurt Madden, Chief Executive Officer, and Lori Hath, Executive Assistant

It is recommended that the Board approve the Lease Agreement effective July 1, 2020 through June 30, 2022.

Fiscal Impact: Sage Oak Charter School - South (Warner #2051) \$19,644.22; Sage Oak Charter (Helendale #1885) \$135,930.99, and Sage Oak Charter Keppel (Keppel #1886) \$19,819.62

*Motion by William Hall, President to amend the agenda and remove this item.
Tabled to a future meeting date.*

13. POLICY DEVELOPMENT

13.1. (Action) Approval of Board Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Student Services

- 5010-SO Educational Records and Student Information Policy (*Revised*)
- 5015-SO Title IX, harassment, Intimidation, Discrimination, and Bullying Policy
- 5020-SO Comprehensive Self-Harm/Suicide Prevention Policy (*Revised*)
- 5030-SO Immunization Policy
- 5035-SO Student Freedom of Speech and Expression Policy
- 5045-SO Acceptable Use Policy
- 5085-SO Communicable, Contagious, or Infectious Disease Prevention Policy (*New*)
- 5105-SO Direct Instruction and Supplemental/Administrative Support Policy (*New*)
- 5110-SO Cell Phones, Smartphones, Pagers & Other Electronic Signaling Devices Policy (*New*)

Instruction

- 6010-SO Independent Study Policy
- 6015-SO Comprehensive Sexual Health Education Policy
- 6020-SO Education for Homeless Children and Youth Policy
- 6025-SO Section 504 Policy
- 6030-SO Education for Foster and Mobile Youth Policy (*Revised*)
- 6035-SO Mathematics Placement Policy
- 6060-SO Special Education Assessment Request Policy
- 6065-SO Special Education Pin Process for Missed Services Policy
- 6070-SO Independent Education Evaluation Policy
- 6075-SO Special Education Certificate of Completion Policy

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

14. CALENDAR

The next scheduled meeting will be held virtually on August 13, 2020.

15. BOARD COMMENTS

The Board Members thanked everyone for their hard work, thoughts and efforts, and having the ability to have it all together during these crazy times. Krista you have been dealt a tough hand with the reductions but hopefully this will turn itself around. The Board commented on the ability that Krista can choose great leaders, and attract people with high caliber to help serve kids. They said they appreciate the great package of presentations today because the presentations came from different angles, and said they learn something new every time. Job well done!

16. CEO COMMENTS

The CEO echoes the Board comments, and says super job to Krista, and all the staff at Sage Oak, you are in a really good spot right now. We know we are going to have some challenges this year, but as we said before this is what makes us better. Thank you for the presentations, very informative and well rounded. Super job!

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:54 p.m.

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 4-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Susan Houle
Clerk, Governing Board