

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, October 10, 2019
Regular Meeting Begins at 11:45 a.m.**



**Agenda - Phone-In Meeting
Call In Number: 563-999-2090 Access Code: 576958**

1. CALL TO ORDER AND ROLL CALL

Time 11:43 a.m.

1.1. Roll Call

William Hall	President - <i>Absent</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of October 10, 2019.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Michael Humphrey, Vice President announced for the record "there will be no Closed Session."

5. CLOSED SESSION

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

6. RECONVENE REGULAR MEETING

7. PLEDGE OF ALLEGIANCE

Led by: Michael Humphrey

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. Program Updates

9.2. LCFF Priorities Dashboard Survey - CCV-Keppel Partnership Academy #1886

9.3. LCFF Priorities Dashboard Survey - CCV-Sage Oak Charter School #1885

9.4. LCFF Priorities Dashboard Survey - CCV-Sage Oak Charter School-South #2051

9.5. LCFF Priorities Dashboard Survey - California Pacific Charter-San Diego #1758

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may

be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on September 12, 2019

Consent Calendar - Personnel Services

10.2. Approval of Certificated Personnel Report

10.3. Approval of Classified Personnel Report

10.4. Approval of Job Descriptions

10.5. Approval of Agreement for High Qualified Teacher Academic Oversight

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. Ratification of the Community Collaborative Virtual School-Sage Oak Charter School #1885 Unaudited Actuals Financial Report 2018-2019

It is recommended the Board ratify the Unaudited Actuals Financial Report dated July 1, 2018 to June 30, 2019, for Community Collaborative Virtual School-Sage Oak Charter School #1885.

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

11.2. Ratification of the Community Collaborative Virtual School-Keppel Partnership Academy #1886 Unaudited Actuals Financial Report 2018-2019

It is recommended the Board ratify the Unaudited Actuals Financial Report dated July 1, 2018 to June 30, 2019, for Community Collaborative Virtual School-Keppel Partnership Academy #1886.

Moved by DFranklin Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

11.3. Ratification of the California Pacific Charter School #1758 Unaudited Actuals Financial Report 2018-2019

It is recommended the Board ratify the Unaudited Actuals Financial Report dated July 1, 2018 to June 30, 2019, for California Pacific Charter School #1758.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

11.4. Approval of Resolution No. 07-2019 Sage Oak Charter School-South to Establish a Charter School Enterprise Fund (62-00)

It is recommended the Board approve Resolution No. 07-2019 for Sage Oak Charter School-South to establish a Charter School Enterprise Fund (62-00) whereas, Warner Unified School District is the chartering agency.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

12. POLICY DEVELOPMENT

12.1. Approval of Sage Oak Charter Schools Protocol for Student and Staff Safety during One-on-One Assessments and Special Education Services

It is recommended the Board approve the Sage Oak Charter Schools Protocol for Student and Staff safety during one-on-one assessments and special education services.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

12.2. Approval of California Pacific Charter Schools Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Student Services Policies

- 5000-CCVS Concepts and Roles (Board Policy)
- 5009-CPCS Independent Study Policy
- 5010-CPCS Comprehensive Sexual Health Education Policy
- 5012-CPCS Education for Homeless Children and Youth Policy
- 5013-CPCS Educational Records and Student Information Policy

- 5015-CPCS Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy
- 5016-CPCS Comprehensive Self-Harm/Suicide Prevention Policy
- 5017-CPCS Immunization Policy
- 5018-CPCS Education for Foster Youth Policy
- 5019-CPCS Student Freedom of Speech and Expression Policy
- 5023-CPCS Acceptable Use Policy
- 5024-CPCS Academic Integrity Policy
- 5050-CPCS Communicable, Contagious, or Infectious Disease Prevention Policy
- 5052-CPCS Mathematics Placement Policy

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

12.3. Approval of Excel Academy Charter School Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Student Services Policies

- 5009-EA Independent Study Policy
- 5010-EA Comprehensive Sexual Health Education Policy
- 5012-EA Education for Homeless Children and Youth Policy
- 5013-EA Educational Records and Student Information Policy
- 5015-EA Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy
- 5016-EA Comprehensive Self-Harm/Suicide Prevention Policy
- 5017-EA Immunization Policy
- 5018-EA Education for Foster Youth Policy
- 5019-EA Student Freedom of Speech and Expression Policy
- 5023-EA Acceptable Use Policy

5050-EA Communicable, Contagious, or Infectious Disease Prevention Policy
5052-EA Mathematics Placement Policy
5300-EA Special Education Pin Process for Missed Services Policy
5302-EA Special Education Certificate of Completion Policy

Moved by S Houle Seconded by D Franklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

13. CALENDAR

The next scheduled meeting will be in person on November 13, 2019.

14. BOARD COMMENTS

The Board said they are thrilled that the policies are getting into place. Policies are what we fall back on, and we are so glad we are keeping current on these. If anything should happen, we will prevail! Members thanked Michael Humphrey for sitting in for William Hall while he is out of town. Thank you everyone for your hard work, and good luck to you Kurt while in Kona. Great job!

15. CEO COMMENTS

The CEO said ditto on what the Board said about the Policies, and especially about the hard work from our staff. We take pride in our work and it is nice to have these items in place. The Collaborative is a nice place to work. Thank you everyone!

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 12:11 p.m.

Moved by S Fraire Seconded by S Houle


<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

David Franklin X

Motion carried unanimously, 4-0.

Signed:

Signed:

DocuSigned by:

Kurt Madden
Secretary, Governing Board

DocuSigned by:

Susan Houle
Clerk, Governing Board

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