

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, January 13, 2022

Regular Meeting Begins at 10:45 a.m.

Closed Session Begins at 10:50 a.m.

Regular Meeting Reconvene at 11:35 a.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 28 9374 3431

Join URL: <https://us06web.zoom.us/j/82893743431>

1. CALL TO ORDER AND ROLL CALL

Time: 10:47 a.m.

1.1. Roll Call

William Hall	President	<i>Present</i>
Michael Humphrey	Vice President	<i>Absent</i>
Steve Fraire	Clerk	<i>Present</i>
Susan Houle	Member	<i>Present</i>
Peter Matz	Member	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of January 13, 2022.

Moved by SFraire	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

3. **BOARD GOVERNANCE**

3.1. (Action) **Approval of Resolution No. 2022-1-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

It is recommended the Board approve Resolution No. 2022-1-13 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Board Members selected Option 1 and Option 2.

Moved by SFraire	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

4. **PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

There were no public comments.

5. ADJOURN TO CLOSED SESSION

Time: 10:49 a.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SFraire	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

6. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1)). One Case.

Case Name:

Student v. Sage Oak, Office of Administrative Hearings (OAH) Case No. 2021090160

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. The CSO, Case No. 37-2021-00022441-CU-WT-NC

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation, Executive Director

7. RECONVENE REGULAR MEETING

Time: 11:35 a.m.

William Hall, President reported that during the Closed Session a motion was made by Susan Houle and seconded by Pete Matz to settle the OAH case with a 4-0 vote, motion carried unanimously.

Case Name:

Student v. Sage Oak, Office of Administrative Hearings (OAH) Case No. 2021090160

8. PLEDGE OF ALLEGIANCE

Led by: William Hall

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and

answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

10. CORRESPONDENCE/PROPOSALS/REPORTS

- 10.1.** School Highlights and Student Showcase, Presented by Krista Woodgrift, Executive Director
Student: Abigail "Abby" Garrett-Abby, Presented by Traci King, Principal
- 10.2.** Special Education Department Mid-Year Update, Presented by Kameron Salo, Director of Special Education
- 10.3.** Letter from Helendale School District re: 2021-2022 First Interim Report, Presented by Kurt Madden
- 10.4.** Budget Update, Presented by Tim O'Brien, Director of Business Services

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 11.1.** Minutes of the Regular Board Meeting that was held on December 9, 2021
- 11.2.** Minutes of the Special Board Meeting that was held on December 15, 2021

Consent Calendar - Business/Financial Services

- 11.3.** Check Register - December 2021
- 11.4.** Approval of Lending Library Surplus List Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)
- 11.5.** Approval of Contract for Legal and Consultant Services - Erickson Law Firm A.P.C.

Consent Calendar - Education/Student Services

- 11.6.** Approval of 2022-2023 Academic Calendar

Consent Calendar - Personnel Services

- 11.7.** Approval of Certificated Personnel Report
- 11.8.** Approval of Classified Personnel Report
- 11.9.** Approval of 2022 IRS Mileage Reimbursement Rate
- 11.10.** Approval of Job Descriptions

Moved by SFraire

Seconded by PMatz

Roll Call Vote:

Ayes Nays Abstained Absent

William Hall	X	
Michael Humphrey		X
Steve Fraire	X	
Susan Houle	X	
Peter Matz	X	

Motion carried unanimously, 4-0.

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2021 - Sage Oak Charter Schools (Draft)

It is recommended the Board approve the Annual Audit Report - Year Ended June 30, 2021, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None.

Moved by SFraire	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

13. EDUCATION/STUDENT SERVICES

13.1. (Action) Approval of 2020-21 School Accountability Report Card (SARC)

It is recommended the Board approve the 2020-21 School Accountability Report Card (SARC) for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None.

Moved bySHoule	Seconded by SFraire			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

14. CALENDAR

The next scheduled meeting will be held virtually on February 10, 2022.

15. BOARD COMMENTS

The Board thanked SOCS for a great meeting and for their presentations. They said SOCS is doing a lot of great things for the kids and this can be seen by the staff. They are very committed to their area of expertise and with the shortage of teachers, the Board is glad to see that SOCS is working on retaining them. The Board said they like meeting more and more of the staff at each meeting, and said they are all superstars! This is a result of Krista and her hiring team. Thank you very much!

16. CEO COMMENTS

The CEO Krista Woodgrift wanted to highlight Kameron Salo and her team for their presentation. She said Kameron has built everything from the ground up and works tirelessly. Working with her is a treat, and she has a way of making people feel heard and valued. Krista said she learns from Kameron all the time, and learned how to be a better listener because of her. She then thank the Board Members for their support and great questions during the meetings. This helps them all at SOCS to continue their growth. Thank you.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 12:59 p.m.

Moved by PMatz	Seconded by SFraire			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			


Motion carried unanimously, 4-0.

Signed:

DocuSigned by:

E9F1F7D0C871486...
 William Hall
 President, Governing Board

Signed:

DocuSigned by:

FBC58FA1E988482...
 Steve Fraire
 Clerk, Governing Board