

Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda – Phone-In Board Meeting

1782 La Costa Meadows Drive, Suite 102, San Marcos, CA 92078
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Rd., Ramona, CA 92065 760-300-5966
1160 Cuyamaca Ave., Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 712-775-7031 Access Code: 819447
Thursday, June 28, 2018 8:30a.m.

MISSION STATEMENT

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community. With a strong foundation of award winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. Call to Order and Roll Call

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member
Ruben Zepeda III	Non-Voting Member

Action

2. **Approve/Adopt Agenda**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of June 28, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **Public Comment – Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. **Adjourn to Closed Session**

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. **Closed Session**

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Personnel Matters (as per Government Code 54957)

B. Legal Matters (as per Government Code section 54956)

6. **Reconvene Regular Meeting**

7. **Pledge of Allegiance**

Led by _____

8. **Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Correspondence/Proposals/Reports

9.1. Board Evaluation and CEO Evaluation

Action
Enclosure

10. Consent Agenda

10.1. Job Descriptions

10.2. CTE Advisory Committee – Agenda and Minutes 06.20.18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. Personnel Services

11.1. Resignation/Release of Certificated Employees – CPCS

It is recommended that the Board approve the resignation/release of the following certificated employee:

Employee Number	Position	Program	Effective Date
A03H	Assistant Director of Teacher and Student Services	Excel	6/20/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Approval of Certificated Employees – California Pacific Charter

It is recommended that the Board approve the contract for the following certificated employees:

Employee Number	Position	Program	Effective Date
A02X	Program Director - Track A Stipend	Excel	7/1/18
A0HC	SpEd Education Specialist	CalPac	8/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of Classified Employees – California Pacific Charter

It is recommended that the Board approve the contract for the following classified employees:

Employee Number	Position	Program	Effective Date
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A039	CIR: Vendor Coordinator to Purchasing Manager	Excel	7/1/18
A05R	CIR: Admissions Clerk to Admissions/Administrative Lead	Excel	7/1/18
A03C	CIR: Admissions/Registrar Coordinator to Admissions/Registrar Lead	Excel	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of Classified Position – California Pacific Charter

It is recommended that the Board approve the position of the following classified employee:

Employee Number	Position	Program	Effective Date
TBD	Vendor Clerk II	Excel	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Approval of Certificated Employees – CCVS-Sage Oak Charter

It is recommended that the Board approve the contract for the following certificated employees:

Employee Number	Position	Program	Effective Date
1718116	Education Advisor Trainee	Sage Oak	6/20/18
1718117	Teacher Facilitator Trainee	Sage Oak	6/20/18
A02A	Compliance Coordinator-Stipend	Sage Oak	7/1/18
AOAJ	Compliance Coordinator-Stipend	Sage Oak	8/1/18
A026	ELPAC Examiner-Stipend	Sage Oak	8/1/18
A012	SpEd Education Specialist	Sage Oak	8/1/18
1718116	Education Advisor	Sage Oak	8/1/18

1718117	Teacher Facilitator	Sage Oak	8/1/18
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Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Approval of Classified Employees – CCVS-Sage Oak Charter

It is recommended that the Board approve the contract of the following classified employee:

Employee Number	Position	Program	Effective Date
1718118	SpEd Liaison	Sage Oak	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Approval of Certificated Employees – CCVS-Sage Oak Charter

It is recommended that the Board approve the contract of the following external certificated employees:

Employee Number	Position	Program	Effective Date
A0HD	Track A K-8 Teacher – Helendale	Helendale Track A	6/18/18
A0HI	Track A K-8 Teacher – Helendale	Helendale Track A	6/18/18
A0HE	Track A K-8 Teacher – Helendale	Helendale Track A	6/18/18
A0HY	Track A K-8 Teacher – Helendale	Helendale Track A	6/18/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.8. Approval of Classified Employees – CCVS-Sage Oak Charter

It is recommended that the Board approve the contract of the following external classified employees:

Employee Number	Position	Program	Effective Date
AOIO	Track A Classified Assistant – Helendale	Helendale Track A	6/18/18

A0GB	Track A Classified Assistant – Helendale	Helendale Track A	6/19/18
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Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.9. Approval of Certificated Employees – Keppel Partnership Academy

It is recommended that the Board approve the contract of the following certificated employees:

Employee Number	Position	Program	Effective Date
A0HH	Track A SpEd Education Specialist	CalPac Track A	6/18/18
A0H6	Track A Online Teacher	CalPac Track A	6/18/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.10. Approval of Certificated Employees – Keppel Partnership Academy

It is recommended that the Board approve the position of the following external certificated employees:

Employee Number	Position	Program	Effective Date
1718119	Track A K-8 Teacher – Keppel	Keppel Track A	6/25/18
1718120	Track A Substitute Teacher – Keppel	Keppel Track A	6/25/18
1718121	Track A K-8 Teacher - Keppel	Keppel Track A	6/25/18
1718122	Track A K-8 Teacher - Keppel	Keppel Track A	6/25/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.11. Approval of Classified Employees – Keppel Partnership Academy

It is recommended that the Board approve the position of the following external classified employees:

Employee Number	Position	Program	Effective Date
A0HB	Track A Classified Assistant	Keppel Track A	6/18/18

A0HA	Track A Classified Assistant	Keppel Track A	6/18/18
A0HG	Track A Classified Assistant	Keppel Track A	6/18/18
1718123	Track A Substitute Teacher - Keppel	Keppel Track A	6/25/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.12. Employee Handbook Updates – 2018/19

It is recommended that the Board approve the updates to the Employee Handbook for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.13. WASC Additional Hours – Excel Academy

It is recommended that the Board approve the additional hours for the Excel Academy employees who worked on the CCVS-Keppel Partnership Academy WASC Initial Report submission.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. Business/Financial Services

12.1. Budget Adoption – 2018/19

It is recommended that the Board adopt the budget for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. Backupify Service

It is recommended that the Board approve the purchase of Backupify for automatic backup service of email and Google Drive accounts for employees of Excel Academy, Sage Oak and CalPac.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.3. CSBA Service Agreement

It is recommended that the Board approve the agreement with CSBA (California School Board Association) for access to Agenda Online, a web-based application for creating Board Agendas and Board Minutes, for a 2-year period of July 1, 2018 to June 30, 2020.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.4. Office Lease Amendment – CalPac

It is recommended that the Board approve the Amendment to the existing lease for office space in Newport Beach, CA utilized by CalPac extending the terms until November 30, 2019.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. Education/Student Services

Action
Enclosure

13.1. LCAP (Local Control & Accountability Plan) 2018/19

It is recommended that the Board approve the LCAP (Local Control & Accountability Plan) for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.2. Mountain and Sea Adventure Overnight Field Trip – CCVS-Sage Oak

It is recommended that the Board approve the overnight field trip with Mountain and Sea Adventures for 9 – 12th grade students of CCVS-Sage Oak Charter School in October 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. Policy Development

Action
Enclosure

14.1. 504 Tri-Annual Waiver Process

It is recommended that the Board approve the 504 Tri-Annual Waiver Process for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. Calendar

The next meeting is scheduled for July 12, 2018, along with a Board Study Session for Board evaluation and CEO evaluation, at a location to be determined.

16. Board Comments

17. CEO Comments

Action

18. Adjournment

The Regular meeting of the Board of Directors adjourned at ____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School

Telephone, 760-494-9646