

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda – Board Meeting**

7100 Aviara Resort Drive, Carlsbad, CA 92011 760-603-6888
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 563-999-2090 Access Code: 616199
Thursday, June 14, 2018 10:15a.m.

MISSION STATEMENT

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community. With a strong foundation of award winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. Call to Order and Roll Call

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member
Ruben Zepeda III	Non-Voting Member

Action

2. Approve/Adopt Agenda

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of June 14, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Public Comment – Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Personnel Matters (as per Government Code 54957)

B. Legal Matters (as per Government Code section 54956)

6. Reconvene Regular Meeting

7. Pledge of Allegiance

Led by _____

8. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Correspondence/Proposals/Reports

9.1. Program Updates

9.2. Liability Insurance Presentation

Action
Enclosure

10. Consent Agenda

- 10.1. **Minutes of the Regular Board Meeting on April 12, 2018**
- 10.2. **Minutes of the Special Board Meeting on May 3, 2018**
- 10.3. **Minutes of the Special Board Meeting on May 16, 2018**
- 10.4. **Minutes of the Special Board Meeting on May 23, 2018**
- 10.5. **Check Register: April 1-April 30, 2018 – CPCS**
- 10.6. **Check Register: May 1-May 31, 2018 – CPCS**
- 10.7. **Check Register: April 1-April 30, 2018 – Sage Oak Charter**
- 10.8. **Check Register: May 1-May 31, 2018 – Sage Oak Charter**
- 10.9. **Check Register: April 1-April 30, 2018 – Keppel Partnership**
- 10.10. **Check Register: May 1-May 31, 2018 – Keppel Partnership**
- 10.11. **2018/19 Classified Calendar**
- 10.12. **Job Descriptions**
- 10.13. **Mileage Reimbursement – Friers Case**
- 10.14. **Digitalized Field Trip Waiver – Excel Academy**

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. Personnel Services

11.1. Resignation/Release of Certificated Employees – CPCS

It is recommended that the Board accept the resignation/release of the following certificated employees:

Employee Number	Position	Program	Effective Date
A04K	Teacher	CalPac	6/15/18
A0BB	Teacher	Excel	6/15/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Resignation/Release of Classified Employees – CPCS

It is recommended that the Board approve the resignation/release of the following classified employee:

Employee Number	Position	Program	Effective Date
A08D	Purchasing Coordinator	Excel	5/21/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of Certificated Employees – CPCS

It is recommended that the Board approve the contract of the following certificated employees:

Employee Number	Position	Program	Effective Date
A088	Teacher of Record (CIL PT to FT)	Excel	7/1/18
1718124	High School Coordinator	Excel	7/1/18
A02Z	Director of Assessment, Accountability and Student Services (CIR)	Admin	7/1/18
A03I	SpEd Program Specialist (CIR from SpEd Ed Specialist)	Admin SpEd	8/13/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.4. Approval of Certificated Employees – Keppel Partnership Academy

It is recommended that the Board approve the contract of the following certificated employees:

Employee Number	Position	Program	Effective Date
A0AJ	Compliance Coordinator	Keppel/Helendale Track A	6/4/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Approval of Classified Position – CPCS

It is recommended that the Board approve the position of the following classified employee:

Employee Number	Position	Program	Effective Date
TBD	Vendor Relations Lead	Excel	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Approval of Certificated Employees – CCVS-Sage Oak Charter

It is recommended that the Board approve the contracts for the following certificated employees:

Employee Number	Position	Program	Effective Date
1718125	Education Advisor Trainee	Sage Oak	6/4/18
1718126	Education Advisor Trainee	Sage Oak	6/4/18
1718127	Education Advisor Trainee	Sage Oak	6/4/18
1718128	Education Advisor Trainee	Sage Oak	6/4/18
1718129	Education Advisor Trainee	Sage Oak	6/4/18
1718130	Education Advisor Trainee	Sage Oak	6/4/18
1718131	Education Advisor Trainee	Sage Oak	6/4/18
1718132	Education Advisor Trainee	Sage Oak	6/4/18
1718133	Education Advisor Trainee	Sage Oak	6/4/18
1718134	Education Advisor Trainee	Sage Oak	6/4/18
1718135	Teacher Facilitator Trainee	Sage Oak	6/4/18
1718136	Teacher Facilitator Trainee	Sage Oak	6/4/18
1718137	Teacher Facilitator Trainee	Sage Oak	6/4/18
1718138	Teacher Facilitator Trainee	Sage Oak	6/4/18
1718139	Teacher Facilitator Trainee	Sage Oak	6/4/18
1718115	Asst. Director of SpEd (Updated start date)	Sage Oak	6/15/18
A020	Assessment Coordinator	Sage Oak	7/1/18
A06E	Guidance Coordinator	Sage Oak	7/1/18
A0FV	NGSS Coordinator	Sage Oak	7/1/18
A00U	Regional Mentor	Sage Oak	7/1/18
A028	Regional Mentor	Sage Oak	7/1/18
A01N	Regional Mentor	Sage Oak	7/1/18
A02A	Regional Mentor	Sage Oak	7/1/18
A0BH	Regional Mentor	Sage Oak	7/1/18
A006	Regional Mentor	Sage Oak	7/1/18
1718125	Education Advisor	Sage Oak	8/1/18
1718126	Education Advisor	Sage Oak	8/1/18
1718127	Education Advisor	Sage Oak	8/1/18
1718128	Education Advisor	Sage Oak	8/1/18
1718129	Education Advisor	Sage Oak	8/1/18
1718130	Education Advisor	Sage Oak	8/1/18
1718131	Education Advisor	Sage Oak	8/1/18
1718132	Education Advisor	Sage Oak	8/1/18

1718133	Education Advisor	Sage Oak	8/1/18
1718134	Education Advisor	Sage Oak	8/1/18
1718135	Teacher Facilitator	Sage Oak	8/1/18
1718136	Teacher Facilitator	Sage Oak	8/1/18
1718137	Teacher Facilitator	Sage Oak	8/1/18
1718138	Teacher Facilitator	Sage Oak	8/1/18
1718139	Teacher Facilitator	Sage Oak	8/1/18
A06F	WASC Coordinator	Sage Oak	8/1/18
A092	Assessment Support	Sage Oak	9/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Approval of Classified Employees – CCVS-Sage Oak Charter

It is recommended that the Board approve the contract of the following classified employees:

Employee Number	Position	Program	Effective Date
A080	Lead Assessment Coordinator	Sage Oak	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.8. Approval of Certificated Positions-CCVS-Sage Oak Charter

It is recommended that the Board approve the positions of the following certificated employees:

Employee Number	Position	Program	Effective Date
TBD	Teacher Facilitator Trainee	Sage Oak	TBD
TBD	Teacher Facilitator	Sage Oak	8/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. Business/Financial Services

12.1. Liability Insurance – 2018/19

Action
Enclosure

It is recommended that the Board approve the liability insurance renewal and additional coverages as presented Rancho Mesa Insurance for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. Vantaggio HR, Ltd. Agreement

It is recommended that the Board approve the hiring of Vantaggio HR, Ltd. to perform an HR Team/Compliance audit of the school and assist in recruiting and hiring of a Director of Human Resources, at a rate of \$190/hour, not to exceed 80 hours.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.3. AVID Agreement 2018/19 – CalPac

It is recommended that the Board approve the annual agreement with AVID for membership during the 2018/19 school year for CalPac.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.4. Odysseyware Agreement 2018/19– Excel Academy

It is recommended that the Board approve the agreement with Odysseyware for online curriculum for Excel Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.5. Online Subscriptions 2018/19 – Excel Academy

It is recommended that the Board approve the purchase of online subscriptions for Math XL, ST Math, Moby Max and Read Naturally for online programs for students of Excel Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13. Student Services

13.1. Intervention Tutoring Proposal – Excel Academy

It is recommended that the Board approve the Intervention Tutoring Proposal of allocating up to \$520 per student for one on one, personalized tutoring to supplement the academic needs of struggling Excel Academy students.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.2. Acknowledgement of Responsibilities Form – Excel Academy

It is recommended that the Board approve the Acknowledgement of Responsibilities form for Excel Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Hearing
Enclosure

14. Public Hearing

14.1. LCAP (Local Control & Accountability Plan) 2018/19

It is recommended that the Board enter into a public hearing regarding LCAP (Local Control & Accountability Plan) for 2018/19. During the hearing there will be a presentation on the LCAP (Local Control & Accountability Plan) for 2018/19 for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy.

Hearing Open: _____ Hearing Closed: _____

Hearing
Enclosure

14.2. Budget Adoption 2018/19

It is recommended that the Board enter into a public hearing regarding Budget adoption for 2018/19. During the hearing there will be a presentation on the Budget Adoption for 2018/19 for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy.

Hearing Open: _____ Hearing Closed: _____

Per Education Code (EC) Sections 42127 and 52062, under new requirements, two separate Governing Board public meetings must be held at least one day apart, are now required for the school district budget hearing and budget adoption.

15. Calendar

The next scheduled meeting is a virtual meeting on June 28, 2018.

16. Board Comments

17. CEO Comments

Action

18. Adjournment

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School

Telephone, 760-494-9646