

**Community Collaborative Virtual School
Special Meeting of the Board of Directors
Agenda – Phone-In Board Meeting**

1782 La Costa Meadows Drive, Suite 102, San Marcos, CA 92078
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39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Rd., Ramona, CA 92065 760-300-5966
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277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call-In Number: 563-999-2090 Access Code: 827004
Thursday, May 3, 2018 9:15a.m.

MISSION STATEMENT

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community. With a strong foundation of award winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. Call to Order and Roll Call

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member
Ruben Zepeda III	Non-Voting Member

Action

2. Approve/Adopt Agenda

It is recommended the Board of Directors adopt as presented, the agenda for the Special Board Meeting of May 3, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Public Comment – Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

Action

4. Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Public Employee Discipline/Dismissal/Release Pursuant to Government Code 54957.1 (a)(5)

B. Legal Matters (as per Government Code section 54956)

5.1. Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

6. Reconvene Regular Meeting

7. Pledge of Allegiance

Led by _____

8. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and

answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Correspondence/Proposals/Reports

9.1. LCAP: Equity in Education

Action
Enclosure

10. Consent Agenda

- 10.1. Job Descriptions**
- 10.2. Revised 2017/18 Track A Calendar**
- 10.3. CIF Application – Sage Oak Charter School**

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. Personnel Services

11.1. Approval of Certificated Employees – CPCS

It is recommended that the Board approve the contract of the following certificated employee:

Employee Number	Position	Program	Effective Date
A030	Attendance Coordinator – Special Projects Stipend	CalPac	3/12/18
A036	Track A Online Teacher	CalPac	7/1/18
A034	Track A Stipend for 2018/19	CalPac	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Approval of Certificated Employees – Keppel Partnership

It is recommended that the Board approve the contract of the following certificated employee:

Employee Number	Position	Program	Effective Date
A09U	Track A Online Teacher	CalPac	6/18/18
171899	Track A Online Teacher	CalPac	6/18/18

1718100	Track A Online Teacher	CalPac	6/18/18
A04R	Track A Online Teacher	CalPac	6/18/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of Track A Employees – CCVS-Keppel Partnership

It is recommended that the board approve the contract of the following external Track A employees:

Employee Number	Position	Program	Effective Date
A0AS	Track A Principal – Keppel	KPA Track A	6/18/18
171883	Track A Principal – Keppel	KPA Track A	6/18/18
171884	Track A Principal – Keppel	KPA Track A	6/18/18
171885	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
171886	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
171887	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
171888	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
171889	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
171890	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
171891	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
A0AG	Track A K-8 Teacher - Keppel	KPA Track A	6/18/18
A0AX	Track A Classified Assistant – Keppel	KPA Track A	6/18/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of Track A Positions – CCVS-Keppel Partnership Academy

It is recommended that the Board approve the position of the following Track A employee:

Employee Number	Position	Program	Effective Date
TBD	Track A Compliance Coordinator	KPA Track A	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Approval of Track A Employees – CCVS-Sage Oak Charter School

It is recommended that the Board approve the contract of the following external Track A employees:

Employee Number	Position	Program	Effective Date
A0AB	Track A Teacher – Helendale	Helendale Track A	6/18/18
171892	Track A Teacher – Helendale	Helendale Track A	6/18/18
171893	Track A Teacher – Helendale	Helendale Track A	6/18/18
171897	Track A K-8 Teacher – Helendale	Helendale Track A	6/18/18
171898	Track A K-8 Teacher – Helendale	Helendale Track A	6/18/18
A0B7	Track A SpEd Education Specialist – Helendale	Helendale Track A	6/18/18
A0B4	Track A Classified Assistant – Helendale	Helendale Track A	6/18/18
171896	Track A Site Based Clerical Support or Assistant – Helendale	Helendale Track A	6/18/18
171895	Track A Site Based Clerical Support – Helendale	Helendale Track A	6/18/18
171894	Track A Custodian – Helendale	Helendale Track A	6/18/18
A0B5	Track A Custodian – Helendale	Helendale Track A	6/18/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 11.6. Approval of Track A Position – CCVS-Sage Oak Charter School**
It is recommended that the Board approve the position for the following Track A employee:

Employee Number	Position	Program	Effective Date
TBD	Track A Compliance Coordinator	Helendale Track A	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 11.7. Approval of Certificated Employee – CCVS-Sage Oak Charter School**
It is recommended that the Board approve the contract for the following Track A employee:

Employee Number	Position	Program	Effective Date
A02S	Track A Stipend 2018/19	Sage Oak	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 11.8. Approval of Certificated Position – California Pacific Charter School**
It is recommended that the Board approve the position of the following certificated employee:

Employee Number	Position	Program	Effective Date
TBD	High School Coordinator	Excel	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 11.9. Approval of Administrative Employee**
It is recommended that the Board approve the contract of the following administrative employee:

Employee Number	Position	Program	Effective Date
A07J	CEO	Admin	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 11.10. Approval of Administrative Employee**
It is recommended that the Board approve the contract of the following administrative employee:

Employee Number	Position	Program	Effective Date
A02W	Executive Director of Human Resources and Special Projects	Admin	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.11. Resignation/Release of Classified Employee – CPCS

It is recommended that the Board approve the resignation/release of the following classified employee:

Employee Number	Position	Program	Effective Date
A0C0	Office Clerk	CalPac	5/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.12. Employee Salaries 2018/19 – California Pacific Charter School

It is recommended that the Board approve the HR report of salaries for Classified and Certificated employees of California Pacific Charter Schools for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.13. Employee Salaries 2018/19 – Keppel Partnership Academy

It is recommended that the Board approve the HR report of salaries for Classified and Certificated employees of Keppel Partnership Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.14. Employee Salaries 2018/19 – Sage Oak Charter School

It is recommended that the Board approve the HR report of salaries for Classified and Certificated employees of Sage Oak Charter School for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.15. Approval of Additional Work Days

It is recommended that the Board approve up to 10 additional work days for the CEO during the remainder of the 2017/18 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.16. One-Time Salary Adjustment – Excel Academy

It is recommended that the Board approve the one-time salary adjustment for Track A 2017/18 collaborative work.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.17. EPMC Resolution CalSTRS – CCVS-Sage Oak

It is recommended that the Board approve the EPMC Resolution CalSTRS regarding participation in the California State Teachers' Retirement System for qualified employees of CCVS-Sage Oak Charter School.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.18. Pre-Tax Receivables Resolution CalSTRS-CCVS-Sage Oak Charter

It is recommended that the Board approve the Pre-Tax Receivables Resolution for STRS employees of CCVS-Sage Oak Charter School.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. Business/Financial Services

12.1. Accident Insurance Policy – 2018/19

It is recommended that the Board approve the Accident Insurance policy that covers both students and volunteer, effective immediately through the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. Comprehensive Insurance Package – 2018/19

It is recommended that the Board approve the proposal from Rancho Mesa Insurance Services of a comprehensive insurance package that includes health, dental, vision and life insurance for eligible employees for 2018/19.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.3. Resolution Regarding Education Protection Account 2017/18-CPCS

It is recommended that the Board approve the resolution which states that 100% of the funding from the 2017/18 Education Protection Account for

California Pacific Charter Schools is used for teacher's salaries and benefits.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.4. Resolution Regarding Education Protection Account 2017/18-SOCS

It is recommended that the Board approve the resolution which states that 100% of the funding from the 2017/18 Education Protection Account for CCVS-Sage Oak Charter School is used for teacher's salaries and benefits.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.5. Resolution Regarding Education Protection Account 2017/18-KPA

It is recommended that the Board approve the resolution which states that 100% of the funding from the 2017/18 Education Protection Account for CCVS-Keppel Partnership Academy is used for teacher's salaries and benefits.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.6. School Pathways BUZZ Addendum 2018/19 – CPCS

It is recommended that the Board approve the School Pathways BUZZ addendum for California Pacific Charter Schools for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.7. School Pathways BUZZ Addendum 2018/19 – KPA

It is recommended that the Board approve the School Pathways BUZZ addendum for CCVS-Keppel Partnership Academy for the 2018/19 Track A Program.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.8. Instructional Funds for 2018/19 – CPCS

It is recommended that the Board approve 2018/19 Instructional Funds of \$2700 for grades K-8 and \$3200 for grades 9-12 for California Pacific Charter Schools.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.9. Instructional Funds for 2018/19 – CCVS-Sage Oak Charter
It is recommended that the Board approve the 2018/19 Instructional Funds of \$2700 for grades K-8 and \$3200 for grades 9-12 for CCVS-Sage Oak Charter School.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.10. Instructional Funds for 2018/19 – CCVS-Keppel Partnership
It is recommended that the Board approve the 2018/19 Instructional Funds of \$2700 for grades K-8 and \$3200 for grades 9-12 for CCVS-Keppel Partnership Academy.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.11. ACRM Agreement – Excel Academy
It is recommended that the Board approve the agreement with ACRM for a customized purchasing system for Excel Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.12. Click Consulting Agreement – CalPac
It is recommended that the Board approve the contract with Click Consulting for tech support for CalPac students during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.13. Raindrop Marketing Agreement – CalPac
It is recommended that the Board approve the contract with Raindrop Marketing for CalPac to utilize their marketing support and strategy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.14. HopSkipDrive Proposal – CalPac
It is recommended that the Board approve the request of CalPac to utilize the transportation services of HopSkipDrive for the remainder of the 2017/18 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.15. Odysseyware Contract – CalPac

It is recommended that the Board approve the contract with Odysseyware for access to 6-8th grade curriculum and marketing support for CalPac during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. Education/Student Services

Action
Enclosure

13.1. Pali Outdoor Education Overnight Field Trip

It is recommended that the Board approve the annual overnight educational field trip to Pali for students of CCVS-Sage Oak Charter School.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

14. Policy Development

14.1. 2018/19 School Safety Plans

Second Reading: It is recommended that the Board approve the Safety Plans for California Pacific Charter Schools, CCVS-Keppel Partnership Academy and CCVS-Sage Oak Charter School for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. Calendar

The next Board meeting will be on June 14, 2018 at a location to be determined.

16. Board Comments

17. CEO Comments

Action

18. Adjournment

The Special meeting of the Board of Directors adjourned at _____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School

Telephone, 760-494-9646