



# Sage Oak COVID-19 Response Plan Fact Sheet

Updated August 3, 2020

## Mission and Purpose:

The health, safety and wellbeing of Sage Oak Charter Schools' students and staff is paramount. The strategic reopening plan is constructed to slow the spread of respiratory infectious diseases, including COVID-19, and to establish continuity for student learning during different stages of the schools' reopening.

## The Sage Oak Charter Schools strategic school reopening plan will be based on available resources and guidance from the following:

1. Center for Disease Control
2. CalOSHA
3. State of California
4. California's Industry Guidance for Schools and School-Based Programs
5. County Public Health Departments in schools' service areas
6. California Department of Education
7. County Office of Education in schools' service areas
8. Local County Ordinances
9. Bolton Risk Management
10. Paul, Plevin, Sullivan, and Connaughton
11. Young, Minney, and Corr

## Staff, students and families are expected to take preventative measures:

- Self-screen for fever and/or respiratory infection symptoms prior to in-person commitments
- Stay home when sick
- Should a staff member, student or parent contract COVID-19, all in-person commitments must be rescheduled until the employee, student and/or parent can confirm they are free of the illness.
- Self-quarantine and COVID-19 testing required if exposure is suspected
- For any confirmed COVID-19 illness, clearance from HR is required prior to returning to work or attending in person gatherings

*Nonessential work is a task or activity that can be completed virtually.*

## Definitions:

**Essential Work:** Essential work is defined as tasks or activities critical to the operations of the school that must be conducted or completed in person. These tasks cannot be completed remotely or virtually nor be placed on hold without having a significant impact on the school or its students.

**Gathering:** Any event or convening that brings together more than one person in a single room or single indoor or outdoor space at the same time.

- Learning Period Meetings, materials delivery
- SPED services and assessments
- Student in-person events, school sponsored events and field trips, non-parent proctored testing, Sage Oak offices, Sage Oak staff and personnel meetings and events

**Social Distancing:** Maintaining a six-foot separation from all persons except for household members, first responders and medical providers or employees conducting temperature screenings.

## Promote healthy hygiene practices:

- Washing hands
- Avoiding contact with eyes, nose and mouth
- Use respiratory etiquette by covering all coughs and sneezes with a disposable tissue
- Sage Oak will comply with expectations for face mask requirements per the state's industry standards for schools and school-based programs

## COVID-19 Resources and Reopening Guidelines can be found on our website:

- [Response Plan & Resources - Coming soon!](#)
- [COVID-19 Updates](#)
- [Counseling & Mental Health](#)
- [Family Resources](#)

## Who do I contact with questions?

Please use our [FAQ form](#) for general questions about our reopening plan. Contact Sage Oak Human Resources if exposure is suspected and/or confirmed at [hr@sageoak.education](mailto:hr@sageoak.education).