

---

**LOCAL ASSESSMENT POLICY**

Sage Oak Charter Schools (“SOCS” or “Charter School”) adopt this Local Assessment Policy to apply to students enrolled in SOCS.

One of the responsibilities of SOCS is to increase student academic achievement. When a charter authorizer is evaluating whether to grant a school’s charter renewal petition, “increases in pupil academic achievement” is the most important factor in the decision. (Ed. Code, §§ 47607(c)(2) , 47607(a)(3)(A).) Consequently, SOCS collects academic performance data through state mandated testing in addition to administering local assessments.

**No Opt Out for Local Assessment**

In California, parents/guardians may opt out of state mandated academic testing by submitting a written request to the school each year. The choice to opt out only applies to the state mandated assessments, as there is no law permitting a parent/guardian to opt out of the Charter School’s local assessments.

Failure to attend a scheduled local assessment meeting/test session will result in a missed meeting per our Attendance, Support, and Involuntary Removal Policy and a second local assessment meeting/test session will be scheduled. Failure to attend the second session will result in a second missed meeting per our Attendance, Support, and Involuntary Removal Policy, and a third local assessment meeting/test session will be scheduled. Failure to attend the third session will result in a third missed meeting per our Attendance, Support, and Involuntary Removal Policy and involuntary removal may occur.

**Local Assessments**

All TK-12th grade students must take the local assessment. Both pre- and post- tests are given each year and may be given as needed throughout the year.

**Diagnostic Tests**

1. Diagnostic pretests will be administered within the first 20 school days of enrollment.
2. Diagnostic posttests will be administered to all students during the local assessment posttest window in the spring of each school year.
3. If a student’s enrollment date falls after the spring break, the student is only required to take the diagnostic once.
4. Any test not completed within 21 calendar days will spoil. If any test spoils, the student must retake the section that is spoiled.

---

**LOCAL ASSESSMENT POLICY**

5. Students may take both ELA and Math in one day or break it up over several days.

**Diagnostic Reports**

The teacher will provide the parent/guardian with an individualized diagnostic report for both math and reading when the diagnostic assessment is completed.

The teacher will review results with the parent/guardian and provide an opportunity to answer any questions at the following learning period meeting (LPM).

If a parent/guardian would like an additional diagnostic administered mid-year, the teacher may enable the student to do so in i-Ready during the months of December/January of the current school year

**Teacher Proctoring**

Teachers are responsible for scheduling and administering the pre- and post- diagnostic tests within the first 20 days of the student's enrollment. The teacher may proctor in person or proctor virtually based on the best interest of the student and in accordance with the Virtual Proctoring Policy.

**i-Ready - Computer Adaptive Assessment K - 12**

SOCS uses i-Ready as its local diagnostic assessment for students in grades K-12 for math and reading. It is a web-based assessment platform that adapts to individual student performance and helps assess true levels of ability. The test pinpoints students' needs down to the sub-skill level. In addition, ongoing progress monitoring shows whether students are on track to achieve end-of-year targets. The results from i-Ready provide standards based data necessary for meeting state and Charter School requirements.

**Transitional Kindergarten Assessment (TK)**

All transitional kindergarten students take the Transitional Kindergarten (TK) pre/post assessment, which is a paper and pencil diagnostic. Students will be assessed on their letters/sounds, word recognition, number sense and math concepts.

**TK - Kindergarten Option**

---

**LOCAL ASSESSMENT POLICY**

Sage Oak strongly encourages kindergarten students to take the i-Ready. However, upon parent/guardian request, kindergarten students may take the TK in lieu of taking the i-Ready **without** operations and accountability department approval.

1. The parent/guardian must alert the teacher of the choice to take the TK in lieu of the i-Ready.
2. The parent/guardian will discuss the educational benefits for the student with the teacher.
3. The final decision must be maintained in teacher records.
4. Teacher must alert the operations and accountability department of the decision.
5. The same assessment must be taken for both the pre- and post- to ensure a valid measure of comparison.

**Alternate Assessment to State Smarter Balanced Math, ELA and/or CAST Testing**

SOCS does not recommend opting out of state testing. Charter schools exist in a performance based accountability system for student academic performance, and SOCS fully participates in that system. However, if a parent/guardian decides to opt out of Smarter Balanced math, ELA and/or CAST testing, the student will be required to take the alternate local assessment in order for SOCS to collect the data needed to increase student achievement

The alternate assessment used by SOCS is the Northwest Evaluation Association - Measures of Academic Progress (“NWEA” - “MAP”) test.

**Opt Out Process**

1. Parent/guardian alerts the teacher regarding the decision to opt out.
2. Teacher provides the parent/guardian the following information about the alternate test (NWEA - MAP):
  - a. Common core based, computer adaptive test
  - b. Alternate will be administered at assigned test site
  - c. Parent/guardian cannot waive the mandated local assessment
3. Parent/guardian submits a request to opt out in writing to the teacher and operations and accountability department. Requests must specifically include test(s) the student will not take.
4. Parent/guardian will receive confirmation that the parent/guardian decision to opt out has been formally received.

**Special Education Students**

---

**LOCAL ASSESSMENT POLICY**

Special education students will receive testing accommodations and/or supports when taking the i-Ready, TK and/or MAP pre/post assessments.