

**LOTTERY POLICY**

Sage Oak Charter Schools (“SOCS” or the “Charter School”) adopt this Lottery Policy to apply to all enrollment procedures and admission preferences.

In the event that the number of students seeking admission to any region exceeds capacity, a lottery will be held for the impacted regions, with the exception of existing students, who are guaranteed admission in the following school year.

**OPEN ENROLLMENT**

The open enrollment window for the subsequent school year will be February 1st through April 1st. On April 1st the open enrollment window will close and the applicant pool will be evaluated. Every effort will be made to hire enough teachers in each region to provide a placement for all students who apply prior to the open enrollment deadline. In the event that not all students who apply during open enrollment are able to be placed, Sage Oak Charter Schools (SOCS) will conduct a lottery. All students who apply after the open enrollment window closes will be placed on the prospective student waiting list.

**LOTTERY DATE**

In the event a lottery is deemed necessary, SOCS will conduct a public random drawing on June 1st for enrollment in the fall of that year.

**PROSPECTIVE STUDENT WAITING LIST**

At the conclusion of the lottery, all students who were not granted admission due to capacity will be placed on a prospective student waiting list in the order drawn. Students who apply after the open enrollment window closes will also be placed on the prospective student waiting list. Students will be placed with a teacher in the order the applications are received if the Charter School has the capacity to serve the students based on the students’ county of residence. This wait list will allow students the option of enrollment in the case of an opening during the current school year. In no circumstances will a wait list carry over to the following school year.

**ADMISSION PREFERENCES**

Once a student has been enrolled as a student at Sage Oak Charter School, they have the right to continue there until they have completed the highest grade offered. Students who are currently enrolled at SOCS must re-commit for the following school year by signing an annual Master Agreement.

In the case of a lottery, preference shall be given to the following students in the following order:

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1. Siblings of students admitted to or attending SOCS
2. Children of SOCS staff
3. Students who have been previously enrolled in SOCS
4. Residents of the District
5. All other applicants

Admission will not be based on prior student performance or admission testing. Post-matriculation or various assessments may be administered to determine the student's readiness for the grade of entrance requirements or maintenance of said grade. These instruments aid in the development of individualized learning plans for students.

SOCS and the District agree to adhere to the requirements related to admission preferences as set forth in Education Code Section 47605(d)(2)(B)(i)-(iv).

**LOTTERY SPACES BY REGION**

Lottery spaces will be pulled by region by the designated lottery official. Separate lotteries shall be conducted for each region in which there are fewer vacancies than pupils interested in attending. There is no weighted priority assigned to the preference categories; rather, within each region, students will be drawn from pools beginning with all applicants who qualify for the first preference category and shall continue with that preference category until all vacancies within that grade level have been filled. If there are more students in a preference category than there are spaces available, a random drawing will be held from within that preference category until all available spaces are filled. If all students from the preference category have been selected and there are remaining spaces available in that grade level, students from the second preference category will be drawn in the lottery, and the drawing shall continue until all spaces are filled and preference categories are exhausted in the order provided above.

**LOTTERY RULES**

Public random drawing rules, deadlines, dates and times will be communicated in the application form and on SOCS's website. Public notice for the date and time of the public random drawing will also be posted once the application deadline has passed. It will be completed in a physical or virtual public forum large enough to accommodate all those who wish to attend. Sage Oak Charter School will take all necessary efforts to ensure lottery procedures are fairly executed. SOCS will also inform all applicants and interested parties of the rules to be followed during the public random drawing process via mail or email at least two weeks prior to the lottery date.