
GRADE ACCELERATION POLICY

Sage Oak Charter Schools (“SOCS” or the “Charter School”) adopt this Grade Acceleration Policy to apply to all students requesting grade acceleration.

SOCS is committed to the success of each student. Acceleration is an academic intervention that moves students through an educational program at a rate faster or at an age that is younger than typical. The goal of acceleration is to create a bridge between the readiness and motivation of a student and the level and pace of instruction.

Acceleration of the academic program can happen naturally within an independent study model and doesn’t typically need to be formally reflected in the student’s assigned grade level. Therefore, a thorough evaluation of a request to accelerate will be conducted before approving an acceleration request.

Please note that TK students that were not eligible for kindergarten due to the legal age cut-off requirement must finish the two-year program by completing kindergarten before being considered for acceleration. All other grade levels may request a grade-level acceleration for the student.

SOCS only reviews acceleration requests at the end of each school year, after the student has been enrolled in the school for the majority of the current school year. Rare exceptions may be made by the Director of Education Services to review an acceleration request earlier.

Parent(s)/guardian(s) must submit the following to the Education Services Department by the last day of learning period 7:

1. A written request by the parent/guardian for the acceleration of a grade level
2. Explanation of why the request is being made
3. Evidence and documentation to show that the majority of the standards and academic expectations for the grade level being requested to skip have been met (this may include, but is not limited to assignment and work records, assessment scores, work samples, report cards). Please note that the school may request additional documentation as needed.

Teachers of students for whom a grade acceleration request has been made must submit the following to the Education Services Department by the last day of learning period 8:

1. The partial completion of an Iowa Acceleration Scale (“IAS”) obtained from the school with the following sections completed:
 - a. Section I: General Information - Parts A, B & C
 - b. Section II: School History
 - c. Section III: Critical Items
 - d. SKIP Sections IV: Assessment of Ability & V: Assessment of Aptitude
 - e. Section VI: Assessment of Achievement
 - f. Section VII: School and Academic Factors
 - g. Section VIII: Developmental Factors

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- h. Section IX: Interpersonal Skills
 - i. Section X: Attitude and Support
2. The SST Request Form, along with a copy of the partially completed IAS form to the Education Services Department. The IAS score should be calculated by dividing the total points scored by 66 possible points since sections IV & V have been excluded.

An SST/acceleration meeting will be held during learning period 9 with the teacher, Assistant Director of Education Services, and Director of Education Services. If the parent/guardian is requesting to accelerate the student into high school then a representative from the Secondary Education Department will also be in attendance. The parent/guardian is invited to attend the beginning of the meeting to explain their request and present any documentation that supports the request, however, their attendance is not required. The team, minus the parent/guardian, will review the information and decide if acceleration is an appropriate determination. If the team cannot come to a consensus, then the Director of Education Services holds the responsibility of making the final decision. The parent(s)/guardian(s) will be notified via email of the decision within two school days of the SST/acceleration meeting.

If the request has been denied, the parent/guardian has the right to appeal. If the acceleration request has been approved, then the parent(s)/guardian(s) must sign the Parent/Guardian Acceleration Acknowledgement Form before the student's grade level will be changed in the school database.

Right to Appeal

If the parent(s)/guardian(s) disagree with the decision, they have the right to appeal to the school's Executive Director.

- 1) Parent(s)/guardian(s) choosing to appeal a denial to promote a student shall submit a request to appeal the decision to the Executive Director with a detailed explanation specifying the reasons why the decision should be overturned. The submission of the request to appeal must occur no later than five school days following the date the parent(s)/guardian(s) were notified via email of the denial.
- 2) The Executive Director shall review the appeal as well as the student's academic performance records on which the SST relied. The Executive Director shall be provided an opportunity to discuss records with the parent(s)/guardian(s) and SST meeting members if they deem it necessary.
- 3) The Executive Director will notify the parent(s)/guardian(s) of their decision via email within seven (7) school days of receiving the appeal request.
- 4) The Executive Director's decision is final.