

**SAGE OAK CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**

**Agenda**

**Thursday, April 15, 2021**  
**Closed Session Begins at 12:30 p.m.**  
**Regular Meeting Begins at 1:15 p.m.**



1185 Calle Dulce, Chula Vista, CA 91910  
39251 Camino Las Hoyas, Indio, CA 92203  
16222 Quail Rock Road, Ramona, CA 92065  
1160 Cuyamaca Avenue, Chula Vista, CA 91911  
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools  
1473 Ford St., #105, Redlands, CA 92373

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 980 8652 7491**

**Join URL: <https://zoom.us/j/98086527491>**

**MISSION STATEMENT**

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools at 760-494-9646.

**1. CALL TO ORDER AND ROLL CALL**

Time \_\_\_\_\_ p.m.

**1.1. Roll Call**

William Hall	President
Michael Humphrey	Vice President
Steve Fraire	Clerk
Susan Houle	Member
Peter Matz	Member

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of April 15, 2021.

Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

Time: \_\_\_\_\_

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**5. CLOSED SESSION**

**Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Executive Director Evaluation

**6. RECONVENE REGULAR MEETING**

Time: \_\_\_\_\_

**7. PLEDGE OF ALLEGIANCE**

Led by: \_\_\_\_\_

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

9.1. School Highlights, Presented by Krista Woodgrift, Executive Director

9.2. Letter from Helendale School District Re: CCV-Sage Oak's 2020-21 Second Interim Report, Presented by Kurt Madden, CEO

9.3. DMS Monthly Update (DMU) - February 2021, Presented by Karl Yoder

9.4. The Collaborative Charter Services Organization (CSO) Monthly Update, Presented by David Franklin, CEO

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes**

10.1. Minutes of the Regular Board Meeting that was held on March 4, 2021

10.2. Minutes of the Special Board Meeting that was held on March 10, 2021

10.3. Minutes of the Special Board Meeting that was held on March 30, 2021

**Consent Calendar - Business/Financial Services**

- 10.4. Check Register - March 2021
- 10.5. Approval of Document Tracking Service (DTS) Licensing Agreement
- 10.6. Approval of Lending Library Surplus List
- 10.7. Approval of Northwest Evaluation Association (NWEA) MAP Accelerator Contract 2021-2022

**Consent Calendar - Personnel Services**

- 10.8. Approval of Certificated Personnel Report
- 10.9. Approval of Classified Personnel Report
- 10.10. Approval of 2021-2022 Teacher Pay Scales
- 10.11. Approval of Job Descriptions

**Consent Calendar - Policy Development**

- 10.12. Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year.

**4000 Series - Personnel Services**

- 4145-SO Professional Development Reimbursement Policy
- 4145E-SO Professional Development Reimbursement Policy - Exhibit

**Roll Call Vote:**

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11. BUSINESS/FINANCIAL SERVICES**

**11.1. (Action) Approval of the Northwest Evaluation Association (NWEA) MAP Growth Diagnostic Testing Contract 2021-2022**

It is recommended the Board approve the Northwest Evaluation Association (NWEA) MAP Growth Diagnostic Testing Contract for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051) for the 2021-2022 school year.

Fiscal Impact: \$8,160.00

**Roll Call Vote:**

- William Hall

Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.2. (Action) Approval of School Pathways Access Agreement Sage Oak**

It is recommended the Board approve School Pathways Access Agreement for the 2021-2022 school year for Sage Oak Charter Schools, Helendale (#1885).

Fiscal Impact: \$80,442.53

Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.3. (Action) Approval of School Pathways Access Agreement Sage Oak-Keppel**

It is recommended the Board approve School Pathways Access Agreement for the 2021-2022 school year for Sage Oak Charter Schools, Keppel (#1886).

Fiscal Impact: \$11,549.29

Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.4. (Action) Approval of School Pathways Access Agreement Sage Oak-South**

It is recommended the Board approve School Pathways Access Agreement for the 2021-2022 school year for Sage Oak Charter Schools, Warner (#2051).

Fiscal Impact: \$15,960.26

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.5. (Action) Approval of CSO Services Agreement Addendum for 2020-2021 Fiscal Year - Excess Contributions**

It is recommended the Board approve the CSO Services Agreement Addendum for 2020-2021 Fiscal Year - Excess Contributions for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: The projected excess contributions for the 2020-2021 fiscal year are \$33,825.00.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12. PERSONNEL SERVICES**

**12.1. (Action) Approval of 2021-2022 Strategic Staffing Plan**

It is recommended the Board approve the 2021-2022 Strategic Staffing Plan for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Roll Call Vote:

William Hall

Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **13. POLICY DEVELOPMENT**

#### **13.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**3000 Series - Business/Non-Instructional**  
3125-SO Intraorganizational Loan Policy

Roll Call Vote:  
William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **14. CALENDAR**

The next scheduled meeting will be held virtually on May 13, 2021.

### **15. BOARD COMMENTS**

### **16. CEO COMMENTS**

### **17. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at \_\_\_\_\_ p.m.

Roll Call Vote:  
William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda,  
please contact Sage Oak Charter Schools.  
Telephone: 760-494-9646.