

**SAGE OAK CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**

**Agenda**

**Monday, September 13, 2021**

**No Closed Session Scheduled**

**Regular Meeting Begins at 3:45 p.m.**



1185 Calle Dulce, Chula Vista, CA 91910  
39251 Camino Las Hoyas, Indio, CA 92203  
16222 Quail Rock Road, Ramona, CA 92065  
1160 Cuyamaca Avenue, Chula Vista, CA 91911  
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools  
1473 Ford St., #105, Redlands, CA 92373

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 870 8596 9696**

**Join URL: <https://us06web.zoom.us/j/87085969696>**

**MISSION STATEMENT**

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a

disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools at 760-494-9646.

**1. CALL TO ORDER AND ROLL CALL**

Time: \_\_\_\_\_ p.m.

**1.1. Roll Call**

William Hall	President
Michael Humphrey	Vice President
Steve Fraire	Clerk
Susan Houle	Member
Peter Matz	Member

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 13, 2021.

Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. PLEDGE OF ALLEGIANCE**

Led by: \_\_\_\_\_

**4. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**5. CORRESPONDENCE/PROPOSALS/REPORTS**

- 5.1.** School Highlights, Presented by Krista Woodgrift, Executive Director
- 5.2.** Multi-Tiered System of Supports 2021-22, Presented by Kristin Aschbrenner
- 5.3.** The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO
- 5.4.** October Board Meeting Logistics, Presented by Kurt Madden

## **6. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

### **Consent Calendar - Board Meeting Minutes**

- 6.1. Minutes of the Regular Board Meeting that was held on August 19, 2021
- 6.2. Minutes of the Special Board Meeting that was held on August 24, 2021

### **Consent Calendar - Business/Financial Services**

- 6.3. Check Register - August 2021
- 6.4. Approval of Lending Library Surplus List Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)
- 6.5. Ratification of School Services of California, Inc. (SSC) Agreement 2021-2022, Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)

### **Consent Calendar - Personnel Services**

- 6.6. Approval of Certificated Personnel Report
- 6.7. Approval of Classified Personnel Report
- 6.8. Approval of Job Descriptions

### **Consent Calendar - Policy Development**

- 6.9. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

### **Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

#### **1000 Series - Community Relations**

1025-SOCS Uniform Complaint Procedures

#### **5000 Series - Student Services**

5015-SOCS Title IX: Harassment, Intimidation, Discrimination, and Bullying Policy

#### **Roll Call Vote:**

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**7. BUSINESS/FINANCIAL SERVICES**

**7.1. (Action) Approval of the Unaudited Actuals Financial Report 2020-2021**

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2020 to June 30, 2021, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**7.2. (Action) Ratification of Amendment to Los Angeles County Office of Education (LACOE) Contract**

It is recommended the Board ratify the amended LACOE contract for Sage Oak Charter Schools, Keppel (#1886), for the 2021-2022 school year.

**Fiscal Impact:**

Sage Oak Charter Schools - Helendale (#1885)	None
Sage Oak Charter Schools - Keppel (#1886)	\$11,000
Sage Oak Charter Schools - Warner (#2051)	None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**7.3. (Action) Approval of Amended Lease Agreement**

It is recommended the Board approve the amended Lease Agreement for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051), effective October 1, 2021 to July 31, 2025.

**Fiscal Impact:**

Sage Oak Charter Schools - Helendale (#1885)	\$409,432
Sage Oak Charter Schools - Keppel (#1886)	\$38,584
Sage Oak Charter Schools - Warner (#2051)	\$67,122

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**7.4. (Action) Approval of Let's Grow Leaders Professional Development and Facilitation**

**Proposal**

It is recommended the Board approve the Let's Grow Leaders Professional Development and Facilitation Proposal for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

**Fiscal Impact:**

Sage Oak Charter Schools - Helendale (#1885)	\$13,144
Sage Oak Charter Schools - Keppel (#1886)	\$1,236
Sage Oak Charter Schools - Warner (#2051)	\$2,150

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**8. PERSONNEL SERVICES**

**8.1. (Action) Approval of Revised Declaration of Need For Fully Qualified Educators (DON)**

It is recommended the Board approve the revised Declaration of Need for Fully Qualified Educators (DON) for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051), for the 2021-2022 school year.

**Fiscal Impact:** None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**9. CALENDAR**

The next scheduled meeting will be held in person/virtually on October 13, 2021.

**10. BOARD COMMENTS**

**11. CEO COMMENTS**

**12. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at \_\_\_\_\_ p.m.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda,  
please contact Sage Oak Charter Schools.

Telephone: 760-494-9646.