

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Monday, September 13, 2021

No Closed Session Scheduled

Regular Meeting Begins at 3:45 p.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911
25 Kingston Court E., Coronado CA 92118

Sage Oak Charter Schools
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 870 8596 9696

Join URL: <https://us06web.zoom.us/j/87085969696>

1. CALL TO ORDER AND ROLL CALL

Time: 3:46 p.m.

1.1. Roll Call

William Hall	President - <i>Absent</i>
Michael Humphrey	Vice President - <i>Absent for Roll Call</i>
Steve Fraire	Clerk - <i>Present</i>
Susan Houle	Member - <i>Present</i>
Peter Matz	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 13, 2021.

Moved by PMatz	Seconded by SHoule			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey				X
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 3-0.

3. PLEDGE OF ALLEGIANCE

Led by: Steve Fraire

4. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

5. CORRESPONDENCE/PROPOSALS/REPORTS

- 5.1. School Highlights, Presented by Krista Woodgrift, Executive Director
- 5.2. Multi-Tiered System of Supports 2021-22, Presented by Kristin Aschbrenner
- 5.3. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO
- 5.4. October Board Meeting Logistics, Presented by Kurt Madden

6. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 6.1. Minutes of the Regular Board Meeting that was held on August 19, 2021
- 6.2. Minutes of the Special Board Meeting that was held on August 24, 2021

Consent Calendar - Business/Financial Services

- 6.3. Check Register - August 2021
- 6.4. Approval of Lending Library Surplus List Sage Oak Charter Schools, Helendale (#1885),

Keppel (#1886), and Warner (#2051)

- 6.5. Ratification of School Services of California, Inc. (SSC) Agreement 2021-2022, Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)

Consent Calendar - Personnel Services

- 6.6. Approval of Certificated Personnel Report
- 6.7. Approval of Classified Personnel Report
- 6.8. Approval of Job Descriptions

Consent Calendar - Policy Development

- 6.9. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

1000 Series - Community Relations

1025-SOCS Uniform Complaint Procedures

5000 Series - Student Services

5015-SOCS Title IX: Harassment, Intimidation, Discrimination, and Bullying Policy

Moved by MHumphrey	Seconded by PMatz			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

7. BUSINESS/FINANCIAL SERVICES

7.1. (Action) Approval of the Unaudited Actuals Financial Report 2020-2021

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2020 to June 30, 2021, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Moved by SHoule	Seconded by MHumphrey			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Steve Fraire	X			

Susan Houle X

Peter Matz X

Motion carried unanimously, 4-0.**7.2. (Action) Ratification of Amendment to Los Angeles County Office of Education (LACOE) Contract**

It is recommended the Board ratify the amended LACOE contract for Sage Oak Charter Schools, Keppel (#1886), for the 2021-2022 school year.

Fiscal Impact:

Sage Oak Charter Schools - Helendale (#1885)	None
Sage Oak Charter Schools - Keppel (#1886)	\$11,000
Sage Oak Charter Schools - Warner (#2051)	None

Moved by MHumphrey

Seconded by PMatz

Roll Call Vote:Ayes Nays Abstained Absent

William Hall X

Michael Humphrey X

Steve Fraire X

Susan Houle X

Peter Matz X

Motion carried unanimously, 4-0.**7.3. (Action) Approval of Amended Lease Agreement**

It is recommended the Board approve the amended Lease Agreement for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051), effective October 1, 2021 to July 31, 2025.

Fiscal Impact:

Sage Oak Charter Schools - Helendale (#1885)	\$409,432
Sage Oak Charter Schools - Keppel (#1886)	\$38,584
Sage Oak Charter Schools - Warner (#2051)	\$67,122

Moved by SHoule

Seconded by PMatz

Roll Call Vote:Ayes Nays Abstained Absent

William Hall X

Michael Humphrey X

Steve Fraire X

Susan Houle X

Peter Matz X

Motion carried unanimously, 4-0.

7.4. (Action) Approval of Let's Grow Leaders Professional Development and Facilitation**Proposal**

It is recommended the Board approve the Let's Grow Leaders Professional Development and Facilitation Proposal for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact:

Sage Oak Charter Schools - Helendale (#1885)	\$13,144
Sage Oak Charter Schools - Keppel (#1886)	\$1,236
Sage Oak Charter Schools - Warner (#2051)	\$2,150

Moved by SHoule	Seconded by MHumphrey			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

8. PERSONNEL SERVICES**8.1. (Action) Approval of Revised Declaration of Need For Fully Qualified Educators (DON)**

It is recommended the Board approve the revised Declaration of Need for Fully Qualified Educators (DON) for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051), for the 2021-2022 school year.

Fiscal Impact: None.

Moved by SHoule	Seconded by PMatz			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

9. CALENDAR

The next scheduled meeting will be held in person/virtually on October 13, 2021.

11:00 a.m. in the Redlands Office.

10. BOARD COMMENTS

The Board thanked Steve Fraire for running the meetings today. They said Sage Oak is a unique operation and they are blessed to be a part of this organization. Susan said Krista runs an awesome organization that benefits kids and said SOCS make it look easy on the surface. When the Board meetings end, she is energized. Pete said SOCS is top notch, and he becomes more impressed about them as he continues to learn. Steve said he is looking forward to going to the SOCS office for the Board meetings, and to meet the people behind the scenes. Thank you.

11. CEO COMMENTS

Krista Woodgrift highlighted Kristin and Jamie for their presentation and acknowledged them both for their professionalism. She thanked the Board for their support and willingness to come out to Redlands for the Board meetings. Thank you.

12. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 4:59 p.m.

Moved by SHoule	Seconded by MHumphrey			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Steve Fraire	X			
Susan Houle	X			
Peter Matz	X			

Motion carried unanimously, 4-0.

Signed:

Signed:

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Michael Humphrey
Vice President, Governing Board

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Steve Fraire
Clerk, Governing Board