

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Thursday, September 10, 2020
Regular Meeting Begins at 2:00 p.m.



1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
1160 Cuyamaca Avenue, Chula Vista, CA 91911

Sage Oak Charter School
1473 Ford St., #105, Redlands, CA 92373

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 917 9590 3645

Join URL: <https://zoom.us/j/91795903645>

1. CALL TO ORDER AND ROLL CALL

Time 2:31 p.m.

1.1. Roll Call

William Hall	President - Absent
Michael Humphrey	Vice President - Present
Susan Houle	Clerk - Present
Steve Fraire	Member - Present

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of September 10, 2020.

Motion by Mike Humphrey, Vice President to amend the agenda and remove Item 11.1 Unaudited Actuals Financial Report 2019-2020.

Moved by SFraire

Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 2:32 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

6. RECONVENE REGULAR MEETING

Time: 2:43 p.m.

Mike Humphrey, Vice President reported out during closed session:

The Board of Directors unanimously approved to:

- 1. Retain Greg Kaseno, CPA, for his services.*
- 2. Approve the Waiver/Client Privilege for Hansberger/Klein as directed by current Counsel, Hollis Peterson.*
- 3. Approve a settlement offer to include reasonable attorney fees.*

7. PLEDGE OF ALLEGIANCE

Led by: Mike Humphrey

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the righthand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to anyone (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights *Presented by Krista Woodgrift, Erin Bunch, and Jessica Bingman*

9.2. CEO SMART Goals 2020-2021
(Specific, Measurable, Attainable, Realistic, and Timebound)

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on August 13, 2020

Consent Calendar - Business/Financial Services

- 10.2.** Check Register - August 2020
- 10.3.** Approval of CARES Funding Allocation - Sage Oak Charter Schools Helendale (#1885), Keppel (#1886), and Warner (#2051)
- 10.4.** Authorization and Waiver to Paul, Plevin, Sullivan and Connaughton

Consent Calendar - Personnel Services

- 10.5.** Approval of Certificated Personnel Report
- 10.6.** Approval of Classified Personnel Report
- 10.7.** Approval of Job Descriptions

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of the Unaudited Actuals Financial Report 2019-2020

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2019 to June 30, 2020, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Motion by Mike Humphrey, Vice President to remove Item 11.1 Unaudited Actuals Financial Report 2019-2020.

12. PUBLIC HEARING

12.1. Learning Continuity and Attendance Plan (2020-21)

It is recommended the Board enter into a public hearing regarding the Learning Continuity and Attendance Plan (Learning Continuity Plan). During the hearing there will be presentations on the Learning Continuity and Attendance Plan (2020-21) for:

- a. Sage Oak Charter School - Helendale (#1885)
- b. Sage Oak Charter School - Keppel (#1886)
- c. Sage Oak Charter School - South (#2051)

Presented by: Krista Woodgrift, Executive Director

Jamee Block, Director of Education Services

The Learning Continuity Plan drafts for each school are located on the Sage Oak Charter Schools website.

Hearing Open: 3:09 p.m. Hearing Closed: 3:24 p.m.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

13. CALENDAR

The next scheduled meeting will be held virtually on October 8, 2020.

14. BOARD COMMENTS

The Board said another outstanding and great job. They said there is a lot of folks behind the scenes that do not meet with us, but they know they are there, so when one shines, we all shine. It is such a

pleasure to watch the presentations and to know that we are checking all the boxes to make sure we are complying. If anyone wanted to come to us, and ask to see our documents, we would have it all covered because we have such quality people in our organization that are professional and conscientious. Our students are well served, and we appreciate the efforts you put in every day. Thank you to Krista, and to your team!

15. CEO COMMENTS

The CEO echoes the Board comments and wanted to let them know when we talk about excellence, raising the bar, today we had it all. Super job, you can rest now. Kudos to everyone. Thank you.

16. ADJOURNMENT

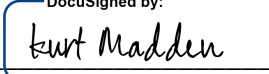
The Regular meeting of the Board of Directors adjourned at 3:27 p.m.

Moved by SFraire Seconded by SHoule

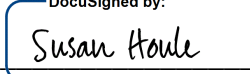
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:

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 Kurt Madden
 Secretary, Governing Board

Signed:

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 Susan Houle
 Clerk, Governing Board