

# Community Collaborative Virtual School Regular Meeting of the Board of Directors

## Minutes

Thursday, May 14, 2020  
Regular Meeting Begins at 11:45 a.m.



Community  
Collaborative  
VIRTUAL SCHOOL

1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730  
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615  
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966  
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176  
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Sage Oak Charter School  
1473 Ford St., #105, Redlands, CA

### **Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID:** 950 2044 1822

**Join URL:** <https://zoom.us/j/95020441822>

### **1. CALL TO ORDER AND ROLL CALL**

Time 12:06 p.m.

#### **1.1. Roll Call**

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member - <i>Present</i>

### **2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of May 14, 2020.

Moved by MHumphrey    Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

Time: 12:08 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SFraire

Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**5. CLOSED SESSION**

**Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

**6. RECONVENE REGULAR MEETING**

Time: 12:20 p.m.

*William Hall, President reported out “no action was taken during closed session.”*

**7. PLEDGE OF ALLEGIANCE**

Led by: William Hall

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions

and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

- 9.1. Program Update
- 9.2. Paycheck Protection Program Guidance - Karl Yoder, DMS
- 9.3. Overview of the Federal Addendum - Sage Oak Charter Schools #2051, #1885 and #1886 - Moana Miller
- 9.4. Letter from Western Association of Schools and Colleges re: Sage Oak Charter School - South
- 9.5. 2020-2021 Board Meeting Calendar - First Reading

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

- 10.1. Minutes of the Regular Board Meeting that was held on April 16, 2020
- 10.2. Minutes of the Special Board Meeting that was held on April 30, 2020

**Consent Calendar - Business/Financial Services**

- 10.3. Check Voucher - Community Collaborative Virtual School
- 10.4. Approval of Raindrop Estimate for Board Policy Page Template and Homepage Announcement Section
- 10.5. Approval of 2020-2021 Comprehensive Support and Improvement (CSI) Plan - California Pacific Charter School-San Diego #1758
- 10.6. Approval of 2020-2021 Legal Services Agreement, Hatch & Cesario, Attorneys-at-Law, Sage Oak Charter Schools #2051, #1885 and #1886

**Consent Calendar - Personnel Services**

- 10.7. Approval of Certificated Personnel Report
- 10.8. Approval of Classified Personnel Report
- 10.9. Approval of 2020-2021 Teacher Pay Scales - Sage Oak Charter Schools #2051, #1885 and #1886
- 10.10. Approval of Job Descriptions

Moved by MHumphrey    Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

## **11. BUSINESS/FINANCIAL SERVICES**

### **11.1. Approval of the 2020-2021 Online Purchasing System & Library Resources (OPS) Services Agreement - Sage Oak Charter Schools #2051, #1885 and #1886**

It is recommended the Board approve the 2020-2021 Online Purchasing System (OPS) services agreement.

Moved by SFraire

Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

### **11.2. Approval of the 2020-2021 APLUS+ Membership - Sage Oak Charter Schools #2051, #1885 and #1886**

It is recommended the Board approve the 2020-2021 APLUS+ Membership.

Moved by SHoule

Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**11.3. Approval of the Federal Stimulus Paycheck Protection Program (PPP) - Resolution - Sage Oak Charter Schools**

It is recommended the Board approve the Federal Stimulus Paycheck Protection Program (PPP) Resolution.

Moved by MHumphrey      Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**12. PERSONNEL SERVICES**

**12.1. Approval of Employment Agreement for Krista Woodgrift, Executive Director, Sage Oak Charter Schools**

It is recommended the Board approve the Employment Agreement effective July 1, 2020 through June 30, 2022.

Moved by SHoule      Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

**13. POLICY DEVELOPMENT**

**13.1. Approval of Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**Sage Oak Charter Schools Instruction Policy**  
6105-SO Virtual Learning Period Meeting Policy

Moved by MHumphrey    Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 5-0.*

#### **14. CALENDAR**

The next scheduled meeting will be held virtually on June 11, 2020.

#### **15. BOARD COMMENTS**

Board Member, David Franklin commented the same as before (CCCS meeting comments), it has been a real pleasure and honor working with you all. This is not a goodbye. He said he is looking forward to their support in his new role, as CEO for the CSO. Members then thanked Moana and Krista, for their hard work and for positively focusing on kids. The employee contracts we gave to our leadership team shows that we appreciate them and whoever orchestrated these, thank you. Board Member Mike, thanked Lori for the behind the scenes with the use of all the new technology and support in running Board meetings, you are doing a great job. And then Bill was thanked for how he runs the meetings. Thank you everyone, we going to really miss working with David.

#### **16. CEO COMMENTS**

The CEO gave a shout out to Bill Hall for running this Board meeting. He said with your fitness, walking, yoga, and everything you do shows you can orchestrate a meeting, and it puts me at ease, you can be a consultant. You are doing great. He then gave a shout out to Sage Oak and Krista for the multi-year contract. Thanks to all the support staff, and David, I know you will make us proud. Thank you.

#### **17. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at p.m. 12:57 p.m.

Moved by DFranklin    Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			

Steve Fraire                    X  
David Franklin                X

***Motion carried unanimously, 5-0.***

Signed:

Signed:

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Kurt Madden  
Secretary, Governing Board

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Susan Houle  
Clerk, Governing Board

*In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.*